



CITY OF HAVERHILL

CITY COUNCIL AGENDA

Tuesday, September 18, 2018 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St, Room 202

1. OPENING PRAYER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES OF PRIOR MEETING

4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING

5. COMMUNICATIONS FROM THE MAYOR :

5.1. Mayor Fiorentini submits Memorandum of Agreement (MOA) between City of Haverhill and AFSCME Group and related Salary Ordinance for approval

5.1.1. Salary Ordinance – AFSCME Group

File 10 days

6. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES

6.1. Communication from City Engineer John Pettis offering no objection to Council allowing for Permit to be issued for gas service to 14-16 Nichols st

7. UTILITY HEARING(S) AND RELATED ORDER(S)

8. HEARINGS AND RELATED ORDERS

9. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28

9.1. Request from Joe Urszinyi to address Council in regards to allowing his builder a gas permit needed to proceed with the gas connection work at his new home at 14 Robert rd currently under construction

10. APPOINTMENTS:

10.1. Confirming Appointments:

10.2. Non-Confirming Appointments:

10.2.1. *Community Affairs Advisory Board* Gabriela Peixoto Twaalfhoven
438 Farrwood dr Expires Dec 31 2019

10.3. Resignations

11. PETITIONS:

11.1. Petition from City Solicitor, William Cox submitting Ordinance to allow for establishment of a *Licensed Marijuana Establishments Overlay Zone* as previously discussed with the Council's Administration and Finance Committee with **Zoning Hearing** set for November 13th

**Refer to Planning Board
Council Hearing Nov 13th**

11.1.1. Ordinance re: Adult Use of Marijuana and Marijuana Establishments

File 10 days



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, September 18, 2018 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St, Room 202

Applications:

11.2. Permit Applications:

11.2.1. Application from Daniel Plourde Jr. requesting permit for annual **Santa Parade** to be held Sunday, November 18th at 1:00PM; location being Route 125 Bradford to *Boys & Girls Club*, Haverhill and also requests fees be waived

11.2.2. Application from Tyler Kimball for 5K Foamfest to be held at 791 East Broadway, Saturday, September 22nd, 8 am to 8 pm

Approvals from Departments with Conditions

11.2.3. Application from Dougan Sherwood, President & CEO of Greater Haverhill Chamber of Commerce requesting permit for *Downtown Haverhill Christmas Stroll*, to take place Friday, December 7th, 5 pm – 8 pm; and also requests to have the Event Permit fee waived along with several other related event requests.

Melissa Seavey, Events Coordinator will be attending the meeting to answer any concerns or questions

Approvals from Departments with Conditions

11.3. Applications/Handicap Parking Sign

11.4. Tag Days

11.5. One Day Liquor License:

11.6. Annual License Renewals

11.6.1. **Hawker Peddlers License Renewals 2018**

11.6.2. **Coin-Op License Renewals 2018**

11.6.3. **Sunday Coin-Op License Renewals 2018**

11.6.4. **Drainlayer License for 2018:**

11.6.5. **Taxi Driver Licenses for 2018:**

11.6.6. **Taxi License**

11.6.7. **Junk Dealer License:**

11.6.8. **Pool Tables**

11.6.9. **Sunday Pool:**

11.6.10. **Bowling:**

11.6.11. **Sunday Bowling:**

11.6.12. **Buy & Sell Second Hand Articles**

11.6.13. **Buy & Sell Second Hand Clothing**

11.6.14. **Pawnbroker license:**

11.6.15. **Buy & Sell Old Gold**

11.6.16. **Hawker/Peddler:**

11.6.17. **Roller Skating Rink:**

11.6.18. **Sunday Skating:**

11.6.19. **Exterior Vending Machines**

11.6.20. **Limousine/Livery License**



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, September 18, 2018 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St, Room 202

12. MOTIONS AND ORDERS:

- 12.1. Order – Appropriate \$150,000 from School Stabilization and transfer to Capital Account: School Building Repairs/Renovations
- 12.2. Order – Transfer \$27,400 from Capital Budget to Capital Account: City Hall A/C – IT room
- 12.3. Order – Authorize pay current/previous bills from current year departmental appropriations as listed:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Univ of MA Medical School	\$36,040.01	School Medicaid
Harpers Payroll Services	\$935.45	Treasurer
Haffner's Energy Group	\$775.00	Police
Employee Reimbursement	\$110.00	Wastewater

12.4 ORDINANCES (FILE 10 DAYS)

- 12.4.1 Bond Order - \$500,000.00 pay for replacement of City Hall boiler File 10 days
- 12.4.2 Bond Order - \$764,925.00 to pay for replacement of streetlights File 10 days

13. MONTHLY REPORTS:

- 13.1. Abatement report from Christine Webb, *City Assessor* for month of August 2018

14. COMMUNICATIONS FROM COUNCILLORS:

- 14.1. Communication from Council President Michitson requesting to address the impact of the moratorium on National Grid gas installations
- 14.2. Communication from Councillor Sullivan requesting to introduce Melissa Seavey to discuss the *Christmas Stroll* to be held December 7 2018
- 14.3. Communication from Councillor Melinda Barrett requesting a discussion regarding the need for pedestrian crossing light at 5th Avenue and Main st
- 14.4. Communication from Councillor Melinda Barrett requesting a discussion regarding parking on Inland st
- 14.5. Communication from Councillor Sullivan requesting to discuss emergency repairs needed to the *Powder House Monument* located on Powder Hill av in Riverside section
- 14.6. Communication from Councillor Joseph Bevilacqua requesting a discussion regarding *Bishop Hobbs Park*
- 14.7. Communication from Councillor Joseph Bevilacqua requesting a discussion regarding vandalism at City park in Railroad Square
- 14.8. Communication from Councillor Michael McGonagle requesting removal of handicap parking spaces at 25 Currier av, 187 Grove st- Apt 2 and 69 Harrison st that are no longer needed
- 14.9. Communication from Councillor LePage requesting a discussion concerning the audio and video broadcast quality from the Theodore A Pelosi Jr. City Council Chambers



CITY OF HAVERHILL CITY COUNCIL AGENDA

**Tuesday, September 18, 2018 at 7:00 PM
Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St, Room 202**

15. UNFINISHED BUSINESS OF PRECEDING MEETINGS :

16. RESOLUTIONS AND PROCLAMATIONS

17. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENT

- 17.1.** City Councillor Joseph Bevilacqua submits the Minutes and Recommendations of the *Planning and Development Committee* meeting that was held on September 5 2018 for acceptance and discussion of items Doc. 63W – creation of comprehensive City-wide plan for establishment of 55+ housing overlay zoning districts and Doc. 93-I – discussion regarding possible relocation of Water Street Fire Station to create a waterfront development site opportunity

18. DOCUMENTS REFERRED TO COMMITTEE STUDY

19. ADJOURN

511

MEMORANDUM OF AGREEMENT

BETWEEN

THE CITY OF HAVERHILL, MASSACHUSETTS

AND

AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES
COUNCIL 93, AFL-CIO
LOCAL 939

WASTEWATER TREATMENT PLANT GROUP
(NEW ENGLAND WATER RESOURCE PROFESSIONALS)

SUCCESSOR COLLECTIVE BARGAINING AGREEMENT

The City of Haverhill, Massachusetts (the "City") and the American Federation of State, County and Municipal Employees Council 93, AFL-CIA, Local 939 representing the City of Haverhill, MA Wastewater Treatment Plant Employees (the "Union"), having engaged in negotiations for a successor collective bargaining agreement and, having now reached an agreement as a result of those negotiations, hereby agree on a successor collective bargaining agreement which shall be effective from July 1, 2017 through June 30, 2019 and shall carry forward all of the written provisions of the parties most recently expired agreement except as modified by the following:

1. Article VI. 1. – Wages and Classification

Effective July 1, 2017 the wage scale shall receive a cost of living adjustment of 1.75%, said adjustment will be applied to each employee's base wage rate.

Effective July 1, 2018 the wage scale shall receive a cost of living adjustment of 2%, said adjustment will be applied to each employee's base wage rate.

2. Article VI. 3 (b) – Boot Allowance (Replaces current Language)

Effective July 1, 2018 the City will provide a boot allowance of \$150.00 per fiscal year for operational, maintenance, and laboratory personnel. The boot allowance will be paid to eligible employees at the beginning of each fiscal year as a lump sum payment.

3. Article VI. 4 – Tool Allowance (replaces current language)

Effective July 2018 the City will provide a tool allowance of \$450.00 per fiscal year for maintenance mechanics, WWTP Electricians, Mechanic Helper, Painter and Collection System Operators. The tool allowance will be paid to eligible employees at the beginning of each fiscal year as a lump sum payment.

4. Article XXV - Termination

This agreement shall take effect on July 1, 2017 and shall remain in full force and effect through June 30, 2019.

Any and all changes effective July 1, 2017 shall be retroactive to July 1, 2017 unless otherwise noted herein.

It is further agreed between the City of Haverhill and the New England Water Resource Professionals – Local 939 AFSCME Council 93 AFL-CIO, that this agreement shall remain in full force and effect after the duration date set forth above, if at said time the parties are negotiating any of its terms and conditions and shall remain in full force and effect until such time as a new contract is agreed upon.

5. All other provisions of the Collective Bargaining Agreement remain unchanged, and will remain in full force and effect.
6. The Union shall provide an updated Collective Bargaining Agreement incorporating these changes for the parties' signatures.

Agreed by the parties this _____ day of _____, 2018

Walter Alce, Chairman Local 939
AFSCME Local 939

James J. Fiorentini, Mayor
City of Haverhill

Ernest L. Castle IV
Staff Representative
AFSCME Council 93

William D Cox Jr., City Solicitor
City of Haverhill




Haverhill

Human Resources Department, Room 306

Phone: (978) 374-2357 Fax: (978) 374-2343

Denise McClanahan, HR Director – dmcclanahan@cityofhaverhill.com

Sheila Pelczar, HR Technician – spelczar@cityofhaverhill.com

TO: Mayor James J. Fiorentini
FROM: Denise McClanahan, HR Director 
DATE: September 14, 2018
RE: Salary Ordinance & MOA submission

Attached please find an ordinance and Memorandum of Agreement for the AFSCME Group as a result of their recent negotiations. Please submit these documents to the next City Council meeting for action.

dIm

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

September 14, 2018

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Salary Ordinance & MOA submission

Dear Mr. President and Members of the Haverhill City Council:

Please find attached a Salary Ordinance and a Memorandum of Agreement (MOA) between the City of Haverhill and the AFSCME Group. I recommend approval.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lyf



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

File 10 days
5.11.1

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
AFSCME GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 28-G of 2016 is hereby amended as follows:

EFFECTIVE 7/1/2017 1.75% (Current employees)						
	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
WWTP Electrician	\$ 23.96	\$ 25.43	\$ 26.91	\$ 28.01	\$ 29.27	\$ 31.62
Senior WWTP Operator	\$ 23.96	\$ 25.43	\$ 26.91	\$ 28.01	\$ 29.27	\$ 31.62
Senior Maintenance Mechanic	\$ 23.96	\$ 25.43	\$ 26.91	\$ 28.01	\$ 29.26	\$ 31.62
WWTP Operator	\$ 20.65	\$ 21.77	\$ 22.91	\$ 23.75	\$ 24.97	\$ 26.05
Lab Technician	\$ 19.48	\$ 20.60	\$ 21.75	\$ 22.60	\$ 23.81	\$ 24.89
Maintenance Mechanic	\$ 21.14	\$ 22.43	\$ 23.74	\$ 24.97	\$ 26.24	
Mobil Equipment Operator	\$ 15.36	\$ 16.06	\$ 16.61	\$ 17.83	\$ 18.68	
WWTP Storekeeper	\$ 19.17	\$ 19.77	\$ 20.35	\$ 21.56	\$ 22.36	\$ 23.38
Maintenance Mechanic Helper	\$ 18.72	\$ 19.75	\$ 20.93	\$ 22.15	\$ 23.30	
Senior Collection Operator	\$ 23.96	\$ 25.43	\$ 26.91	\$ 28.01	\$ 29.27	\$ 31.62
Collection Operator	\$ 20.64	\$ 21.76	\$ 22.91	\$ 23.75	\$ 24.97	\$ 26.05
Collection Operator/C.B. Cleaner	\$ 20.64	\$ 21.76	\$ 22.91	\$ 23.75	\$ 24.97	\$ 26.05
WWTP MEO-Cust./Laborer	\$ 15.36	\$ 16.05	\$ 16.61	\$ 17.83	\$ 18.68	
Shift A Sr. Operator	\$ 1,405.96					
Shift B Sr. Operator	\$ 1,491.12					
Shift C Sr. Operator	\$ 1,421.63					
Shift D Sr. Operator	\$ 1,462.00					

EFFECTIVE 7/1/2017 1.75% (For new hires after 7/1/10)						
	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
WWTP Electrician	\$ 23.27	\$ 24.69	\$ 26.13	\$ 27.19	\$ 28.41	\$ 29.70
Senior WWTP Operator	\$ 23.27	\$ 24.69	\$ 26.13	\$ 27.19	\$ 28.41	\$ 29.70
Senior Maintenance Mechanic	\$ 23.27	\$ 24.69	\$ 26.13	\$ 27.19	\$ 28.41	\$ 29.70
WWTP Operator	\$ 20.04	\$ 21.13	\$ 22.24	\$ 23.06	\$ 24.24	\$ 25.29
Lab Technician	\$ 18.92	\$ 20.01	\$ 21.12	\$ 21.93	\$ 23.12	\$ 24.16
WWTP Operator/Lab Technician	\$ 21.28	\$ 22.39	\$ 23.52	\$ 24.38	\$ 25.59	\$ 26.67
Maintenance Mechanic	\$ 20.52	\$ 21.78	\$ 23.04	\$ 24.24	\$ 25.48	
Mobil Equipment Operator	\$ 14.91	\$ 15.59	\$ 16.13	\$ 17.32	\$ 18.13	
WWTP Storekeeper	\$ 18.61	\$ 19.20	\$ 19.76	\$ 20.94	\$ 21.71	
Maintenance Mechanic Helper	\$ 18.17	\$ 19.17	\$ 20.32	\$ 21.51	\$ 22.62	
Senior Collection Operator	\$ 23.27	\$ 24.69	\$ 26.13	\$ 27.19	\$ 28.41	\$ 29.70
Collection Operator	\$ 20.04	\$ 21.13	\$ 22.24	\$ 23.06	\$ 24.25	\$ 25.28
Collection Operator/C.B. Cleaner	\$ 20.04	\$ 21.13	\$ 22.24	\$ 23.06	\$ 24.25	\$ 25.28
WWTP MEO-Cust./Laborer	\$ 14.91	\$ 15.59	\$ 16.13	\$ 17.32	\$ 18.13	

Shift A Sr. Operator	\$ 1,358.43
Shift B Sr. Operator	\$ 1,438.00
Shift C Sr. Operator	\$ 1,373.00
Shift D Sr. Operator	\$ 1,412.22

EFFECTIVE 7/1/2018 2% (Current employees)

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
WWTP Electrician	\$ 24.44	\$ 25.94	\$ 27.45	\$ 28.57	\$ 29.85	\$ 32.26
Senior WWTP Operator	\$ 24.44	\$ 25.94	\$ 27.45	\$ 28.57	\$ 29.85	\$ 32.26
Senior Maintenance Mechanic	\$ 24.44	\$ 25.94	\$ 27.45	\$ 28.57	\$ 29.85	\$ 32.26
WWTP Operator	\$ 21.06	\$ 22.20	\$ 23.37	\$ 24.23	\$ 25.47	\$ 26.57
Lab Technician	\$ 19.87	\$ 21.02	\$ 22.18	\$ 23.05	\$ 24.29	\$ 25.39
Maintenance Mechanic	\$ 21.56	\$ 22.88	\$ 24.21	\$ 25.46	\$ 26.76	
Mobil Equipment Operator	\$ 15.66	\$ 16.38	\$ 16.94	\$ 18.19	\$ 19.06	
WWTP Storekeeper	\$ 19.55	\$ 20.17	\$ 20.76	\$ 22.00	\$ 22.81	\$ 23.85
Maintenance Mechanic Helper	\$ 19.09	\$ 20.14	\$ 21.35	\$ 22.60	\$ 23.76	
Senior Collection Operator	\$ 24.44	\$ 25.94	\$ 27.45	\$ 28.57	\$ 29.85	\$ 32.26
Collection Operator	\$ 21.06	\$ 22.20	\$ 23.37	\$ 24.22	\$ 25.47	\$ 26.57
Collection Operator/C.B. Cleaner	\$ 21.06	\$ 22.20	\$ 23.37	\$ 24.22	\$ 25.47	\$ 26.57
WWTP MEO-Cust./Laborer	\$ 15.66	\$ 16.38	\$ 16.94	\$ 18.19	\$ 19.06	
Shift A Sr. Operator	\$ 1,434.08					
Shift B Sr. Operator	\$ 1,520.94					
Shift C Sr. Operator	\$ 1,450.06					
Shift D Sr. Operator	\$ 1,491.24					

EFFECTIVE 7/1/2018 2% (For new hires after 7/1/10)

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
WWTP Electrician	\$ 23.73	\$ 25.19	\$ 26.65	\$ 27.73	\$ 28.98	\$ 30.30
Senior WWTP Operator	\$ 23.73	\$ 25.19	\$ 26.65	\$ 27.73	\$ 28.98	\$ 30.30
Senior Maintenance Mechanic	\$ 23.73	\$ 25.19	\$ 26.65	\$ 27.73	\$ 28.98	\$ 30.30
WWTP Operator	\$ 20.44	\$ 21.55	\$ 22.68	\$ 23.52	\$ 24.73	\$ 25.79
Lab Technician	\$ 19.30	\$ 20.41	\$ 21.54	\$ 22.37	\$ 23.58	\$ 24.65
WWTP Operator/Lab Technician	\$ 21.70	\$ 22.84	\$ 23.99	\$ 24.87	\$ 26.10	\$ 27.20
Maintenance Mechanic	\$ 20.93	\$ 22.21	\$ 23.50	\$ 24.73	\$ 25.99	
Mobil Equipment Operator	\$ 15.20	\$ 15.90	\$ 16.45	\$ 17.66	\$ 18.50	
WWTP Storekeeper	\$ 18.98	\$ 19.58	\$ 20.16	\$ 21.36	\$ 22.14	
Maintenance Mechanic Helper	\$ 18.53	\$ 19.55	\$ 20.73	\$ 21.94	\$ 23.07	
Senior Collection Operator	\$ 23.73	\$ 25.19	\$ 26.65	\$ 27.73	\$ 28.98	\$ 30.30
Collection Operator	\$ 20.44	\$ 21.55	\$ 22.68	\$ 23.52	\$ 24.73	\$ 25.79
Collection Operator/C.B. Cleaner	\$ 20.44	\$ 21.55	\$ 22.68	\$ 23.52	\$ 24.73	\$ 25.79
WWTP MEO-Cust./Laborer	\$ 15.20	\$ 15.90	\$ 16.45	\$ 17.66	\$ 18.50	

Shift A Sr. Operator	\$ 1,385.59
Shift B Sr. Operator	\$ 1,466.76
Shift C Sr. Operator	\$ 1,400.46
Shift D Sr. Operator	\$ 1,440.47

Replace Article VI Section 3 (b) Boot Allowance language to read as follows:

Effective July 1, 2018 the City will provide a boot allowance of \$150.00 per fiscal year for operational, maintenance and laboratory personnel. The boot allowance will be paid to eligible employees at the beginning of each fiscal year as a lump sum payment.

Replace Article VI Section 4 Tool Allowance language to read as follows:

Effective July 2018 the City will provide a tool allowance of \$450.00 per fiscal year for maintenance mechanics, WWTP Electricians, Mechanic Helper, Painter and Collection System Operators. The tool allowance will be paid to eligible employees at the beginning of each fiscal year as a lump sum payment.

Approved as to legality:

City Solicitor



CITY OF HAVERHILL

In Municipal Council July 26 2016

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIESCHAPTER
AFSCME GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 2-L Of 2015 is hereby amended as follows:

EFFECTIVE 7/1/2016 1.75% (Current employees)

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
WWTP Electrician	\$ 23.55	\$ 24.99	\$ 26.45	\$ 27.53	\$ 28.76	\$ 31.08
Senior WWTP Operator	\$ 23.55	\$ 24.99	\$ 26.45	\$ 27.53	\$ 28.76	\$ 31.08
Senior Maintenance Mechanic	\$ 23.55	\$ 24.99	\$ 26.45	\$ 27.53	\$ 28.76	\$ 31.08
WWTP Operator	\$ 20.29	\$ 21.39	\$ 22.52	\$ 23.34	\$ 24.54	\$ 25.60
Lab Technician	\$ 19.15	\$ 20.25	\$ 21.37	\$ 22.21	\$ 23.40	\$ 24.47
Maintenance Mechanic	\$ 20.77	\$ 22.04	\$ 23.33	\$ 24.54	\$ 25.79	
Mobil Equipment Operator	\$ 15.09	\$ 15.79	\$ 16.32	\$ 17.53	\$ 18.36	
WWTP Storekeeper	\$ 18.84	\$ 19.43	\$ 20.00	\$ 21.19	\$ 21.98	\$ 22.98
Maintenance Mechanic Helper	\$ 18.40	\$ 19.41	\$ 20.57	\$ 21.77	\$ 22.89	
Senior Collection Operator	\$ 23.55	\$ 24.99	\$ 26.45	\$ 27.53	\$ 28.76	\$ 30.07
Collection Operator	\$ 20.29	\$ 21.39	\$ 22.52	\$ 23.34	\$ 24.54	\$ 25.60
Collection Operator/C.B. Cleaner	\$ 20.29	\$ 21.39	\$ 22.52	\$ 23.34	\$ 24.54	\$ 25.60
WWTP MEO-Cust./Laborer	\$ 15.09	\$ 15.78	\$ 16.32	\$ 17.53	\$ 18.36	
Shift A Sr. Operator	\$ 1,381.78					
Shift B Sr. Operator	\$ 1,465.48					
Shift C Sr. Operator	\$ 1,397.18					
Shift D Sr. Operator	\$ 1,436.86					

EFFECTIVE 7/1/2016 1.75% (For new hires after 7/1/10)

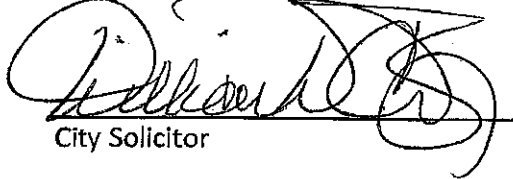
	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
WWTP Electrician	\$ 22.87	\$ 24.27	\$ 25.68	\$ 26.72	\$ 27.92	\$ 29.19
Senior WWTP Operator	\$ 22.87	\$ 24.27	\$ 25.68	\$ 26.72	\$ 27.92	\$ 29.19
Senior Maintenance Mechanic	\$ 22.87	\$ 24.27	\$ 25.68	\$ 26.72	\$ 27.92	\$ 29.19
WWTP Operator	\$ 19.70	\$ 20.76	\$ 21.85	\$ 22.66	\$ 23.83	\$ 24.85
Lab Technician	\$ 18.59	\$ 19.66	\$ 20.75	\$ 21.56	\$ 22.72	\$ 23.75
WWTP Operator/Lab Technician	\$ 20.91	\$ 22.01	\$ 23.12	\$ 23.96	\$ 25.15	\$ 26.21
Maintenance Mechanic	\$ 20.17	\$ 21.40	\$ 22.65	\$ 23.83	\$ 25.04	
Mobil Equipment Operator	\$ 14.65	\$ 15.32	\$ 15.85	\$ 17.02	\$ 17.82	
WWTP Storekeeper	\$ 18.29	\$ 18.87	\$ 19.42	\$ 20.58	\$ 21.34	
Maintenance Mechanic Helper	\$ 17.86	\$ 18.84	\$ 19.97	\$ 21.14	\$ 22.23	
Senior Collection Operator	\$ 22.87	\$ 24.27	\$ 25.68	\$ 26.72	\$ 27.92	\$ 29.19

28C

BACKUP REFERENCE
Pg 20P2

Collection Operator	\$ 19.70	\$ 20.77	\$ 21.86	\$ 22.66	\$ 23.83	\$ 24.85
Collection Operator/C.B. Cleaner	\$ 19.70	\$ 20.77	\$ 21.86	\$ 22.66	\$ 23.83	\$ 24.85
WWTP MEO-Cust./Laborer	\$ 14.65	\$ 15.32	\$ 15.85	\$ 17.02	\$ 17.82	
Shift A Sr. Operator	\$ 1,335.06					
Shift B Sr. Operator	\$ 1,413.27					
Shift C Sr. Operator	\$ 1,349.38					
Shift D Sr. Operator	\$ 1,387.94					

Approved as to legality:


City Solicitor

PLACED ON FILE for at least 10 days
Attest:

City Clerk

4 Summer Street
Haverhill, MA 01830
Phone: (978) 374-2312
Fax: (978) 373-8490

Fax

To: KATIE - GAZETTE	From: MARIA BEVILACQUA City Clerk's Office
Fax: 978-685-2432 <i>wastewater</i>	Date: <i>Sept 14 2018</i>
Phone: 978-946-2157 <i>Treatment plant</i>	Pages: <i>4</i>
re: <i>Salary Ord n: AFS CME</i>	CC:
<i>CRAP</i>	
<input type="checkbox"/> Urgent	<input checked="" type="checkbox"/> For Review
<input type="checkbox"/> Please Comment	<input type="checkbox"/> Please Reply
<input type="checkbox"/> Please Recycle	

*Hi Katie -
please run 1 time
in Gazette next week!
Thanks!*

Ana

978-420-3624



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

September 14, 2018

6.1

**MEMO TO: CITY COUNCIL PRESIDENT JOHN MICHITSON AND
MEMBERS OF THE CITY COUNCIL**

Subject: *14-16 Nichols Street – Request for Gas Service.*

I have no objection to Council allowing for Permit to be issued for gas service to the subject dwelling.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Cox

9.1

Sept 12th, 2018

To whom it may concern at:

City of Haverhill
4 Summer St, Room 118
Haverhill, MA 01830

I, Joe Urszinyi would like to participate at the City Council of Haverhill meeting next Tuesday 9/18/2018 in regards to allowing our builder a gas permit needed to proceed with the gas connection work at our new home located at 14 Robert Rd currently under construction that we are in the process of purchasing.

Please let me know if my request is accepted.

Thank you,

Joe Urszinyi 978-290-8977-Buyer

Angelle Duhaime- Coco, Early & Associates-978-994-2438-Realtor

Dan Diodati-Coco, Early & Associates- 978-420-9022- Realtor

JOE. URSZINYI

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

10,2,1
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

September 14, 2018

City Council President John Michitson & Members of the City Council

RE: Gabriela Peixoto Twaalfhoven – Community Affairs Advisory Board

Dear Council President and Members of the City Council:

Please be advised that I hereby appoint Gabriela Peixoto Twaalfhoven, 438 Farrwood Drive, Haverhill Massachusetts to the Community Affairs Advisory Board (CAAB).

This is a non-confirming appointment. This appointment takes effect immediately and expires 12/31/2019.

Sincerely,

James J. Fiorentini
Mayor

JJF/lyf

Gabriella Iwaalshozen

City of Haverhill

Massachusetts

Community Affairs
Advisory Board



City Hall • 4 Summer Street • Room 100 • Haverhill, MA 01830 • (978) 374-2300 • Fax (978) 373-7544

APPLICATION FOR APPOINTMENT TO CITY BOARD, COMMITTEE OR COMMISSION

The city appreciates your interest in serving on one of its Boards, Committees or Commissions. Please complete this form and return it to the Mayor's Office in city hall.

Name Gabriela Peixoto Twaalfhoven
Home address 438 Farrwood Dr Haverhill MA
Phone number 978 5900415
Business number _____
Email gtwaalf@bu.edu

Please indicate which Board, Commission or Committee you are applying to be appointed to:

- | | |
|--|--|
| <input type="checkbox"/> Bike Haverhill | <input type="checkbox"/> Development and Industrial Commission |
| <input type="checkbox"/> Board of Registrars | <input type="checkbox"/> Downtown Parking Commission |
| <input type="checkbox"/> Bradford Common Historic Dist. Commission | <input checked="" type="checkbox"/> Energy Taskforce |
| <input type="checkbox"/> Brightside Committee | <input type="checkbox"/> Forestry Management Committee |
| <input checked="" type="checkbox"/> Community Affairs Adv. Board (CAAB) <u>1</u> | <input checked="" type="checkbox"/> Friends of the Bradford Rail Trail |
| <input type="checkbox"/> Commission on Disability | <input checked="" type="checkbox"/> Harbor Commission |
| <input checked="" type="checkbox"/> Community Action Commission | <input checked="" type="checkbox"/> Haverhill Historic Commission |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Haverhill Housing Authority |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> Park and Recreation Commission |
| <input type="checkbox"/> Council on youth Needs | <input type="checkbox"/> Planning board |
| <input checked="" type="checkbox"/> Cultural Council <u>2</u> | <input checked="" type="checkbox"/> Recycling Adv. Committee |

☐ Rte. 110 Park Advisory Committee

☐ Rock's Village Historic Dist. Comm.

☐ Veterans Memorial Ice Rink Adv. Comm.

✓ ☐ Master Plan Task Force 3

✓ ☐ Washington St. Historic Dist. Comm. 11

☐ Water/ Wastewater Rating Board

☐ Zoning Board of Appeals

1. Please explain why you would like to serve on a particular Board, Committee or Commission. If necessary attach additional sheets.

As someone who has volunteered for various organizations I know how precious tax dollars can be and the difference they can make for an organization. I would love to be part of the conversation about how these funds are distributed to create the most impact.

2. Please briefly describe your education, any relevant work or life experiences or other activities which, in your opinion, would be beneficial in carrying out the responsibilities of this office. If necessary, attach additional sheets or your resume.

B.A. English Education Southern New Hampshire Univ.

M.A. Educational Policy and Leadership Boston University

Currently teaching at Central Catholic High School

Board Member for the Haverhill Violence Prevention Coalition

Coordinator of Youth Activities for St. James Parish

Trilingual (Portuguese + Spanish)

3. Please list any city offices you have held in Haverhill or elsewhere.

Date appointed/elected

Office

Term Expired

4. Public service on a Board, Committee or Commission can be demanding. Please indicate the realistic time commitment you are willing and able to make.

____ 1 hour/ week ✓ 2-4 hours/week ____ 4-6 hours/week _____ other; specify

Additionally, please indicate your availability AM ✓ AFTERNOON ✓ PM

after 3 PM

5. How did you hear about the vacancy on this City Board, Committee or Commission?

____City Hall Information Board

_____ Council, Board, Committee or Commission Meeting

____Newspaper


City Website

✓ Word of Mouth

____ Other; specify _____

6. **APPLICANTS STATEMENT AND SIGNATURE:** I hereby submit this as my application for the position I have indicated on the front of this form. I understand that my completion of this form in no way assures appointment. All Board, Committee, Commission vacancies will be filled by citizens deemed most qualified to serve in a particular capacity. I also understand that in the event that I am appointed to a position, my activities will be governed by the Massachusetts Conflict of Interest Law (M.G.L.c268A), the Massachusetts Open Meeting Law (M.G.L.c.39), the Massachusetts Public Records Law (M.G.L.c.66), the Massachusetts Campaign Finance Law (M.G.L.c55), the Haverhill City Charter and ordinances, and all other applicable federal, state, and local laws or regulations.

Signature X

X 

Date _____

7/23/18

Hearing November 13
2018

CITY OF HAVERHILL
MASSACHUSETTS
CITY SOLICITOR'S OFFICE


145 South Main Street
Bradford, MA 01835
(978) 373-2360
FAX: 978/891-5424
EMAIL: billcoxlaw@aol.com

(11.1)

WILLIAM D. COX, JR.
CITY SOLICITOR

September 14, 2018

TO: John Michitson, President and Members of the Haverhill City Council

FROM: William D. Cox, Jr., Esq., City Solicitor 

RE: Ordinance - Licensed Marijuana Establishments Overlay Zone

I have revised the proposed Ordinance to allow for the establishment of a Licensed Marijuana Establishments Overlay Zone as previously discussed with the Council's Administration and Finance Committee. I am today submitting the Ordinance for the consideration and action by the full Council after review by the Planning Board.

Should you have any questions or concerns, please do not hesitate to contact me.

cc: James J. Fiorentini, Mayor
William Pillsbury, Director of Planning and Economic Development



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

File 10 DAYS
(8 octavo pages)

11.1.1

~~DECEASED~~

MUNICIPAL ORDINANCE

CHAPTER 255

**AN ORDINANCE RELATING TO ADULT USE OF
MARIJUANA AND MARIJUANA ESTABLISHMENTS**

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 255, of the Code of the City of Haverhill, as amended, being and is hereby further amended by deleting Article XIX in its entirety and inserting in its place the following:

Article XIX – Licensed Marijuana Establishments Overlay Zone

A. Purposes.

1. To provide for the placement of adult use marijuana establishments in appropriate places and under specific conditions in accordance with the provisions of Massachusetts General Law Chapter 94G, Regulation of the Use and Distribution of Marijuana Not Medically Prescribed.
2. To minimize any adverse impacts of adult use marijuana establishments on adjacent properties, dense or concentrated residential areas, school and other places where children congregate, and other sensitive land uses.
3. To regulate the siting, design, placement, access, security, safety, monitoring, modification and discontinuance of adult use marijuana establishments.
4. To provide applicants, owners and operators with clear guidance regarding adult use marijuana establishments siting, design, placement, access, security, safety, monitoring, modification and discontinuance.

B. Definitions.

1. Craft Marijuana Cooperative: A marijuana cultivator comprised of residents of the commonwealth organized as a limited liability company or limited liability partnership under the laws of the commonwealth, or an appropriate business structure as determined by the Cannabis Control Commission, and that is licensed to cultivate, obtain, manufacture, process package and brand marijuana and marijuana products to deliver marijuana or Marijuana Establishments but not to consumers.

2. Independent Testing Laboratory: A laboratory that is licensed by the commission and is: (i) accredited to the most current International Organization for Standardization 17025 by a third-party accrediting body that is a signatory to the International Laboratory Accreditation Accrediting Cooperation mutual recognition arrangement or that is otherwise approved by the commission; (ii) independent financially from any medical marijuana treatment center or any license or marijuana establishment for which it conducts a test; and (iii) qualified to test marijuana in compliance with 935 CMR 500.160 and M.G.L. c.94C, S34.
3. Licensed Marijuana Establishment (LME): A marijuana cultivator, testing laboratory, marijuana product manufacturer, marijuana retailer, or any other type of licensed marijuana-related business.
4. Marijuana Cultivator: An entity licensed to cultivate, process, and package marijuana; to deliver marijuana to marijuana establishments; and to transfer marijuana to other marijuana establishments but not consumers.
5. Marijuana Product Manufacturer: An entity licensed to obtain, manufacture, process, and package marijuana and marijuana products; to deliver marijuana and marijuana products to marijuana establishments, and to transfer marijuana and marijuana products to other marijuana establishments but not consumers.
6. Marijuana Micro-Business: A marijuana establishment that is licensed to act as a: licensed marijuana cultivator in an area less than 5,000 square feet; licensed marijuana product manufacturer, and licensed marijuana delivery service in compliance with the operating procedures for each such license.
7. Marijuana Products: Products that have been manufactured and contain marijuana or an extract from marijuana, including concentrated forms or marijuana and products composed of marijuana and other ingredients that are intended for use or consumption, including edible products, beverages, topical products, ointments, oils and tinctures.
8. Marijuana Research Facility: An entity licensed to engage in research projects by the Cannabis Control Commission.
9. Marijuana Retailer: An entity licensed to purchase and deliver marijuana and marijuana products from marijuana establishments and to deliver, sell, or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers. Marijuana retailers may be in the form of a storefront or a social consumption establishment.

10. Social Consumption Establishment: A marijuana retailer licensed to purchase marijuana and marijuana products from marijuana establishments and to sell marijuana and marijuana products on its premises only to consumers or allow consumers to consumer marijuana and marijuana products on its premises only.

C. Applicability.

1. No adult use marijuana establishment shall be permitted except in compliance with the provisions of this section.
2. If any provision of this section or the application of any such provision to any person or circumstance shall be held invalid, the remainder of this section, to the extent it can be given effect, or the application of those provisions to persons or circumstances other than those to which it is held invalid, shall not be affected thereby, and to this end the provisions of this section are severable.

D. Designated Locations of Marijuana Establishments.

1. *Eligible Zones*: Certain groups of LME's shall be eligible for different zoning areas as designated in the attached City Engineer's Map entitled "Licensed Marijuana Establishments Overlay Zone with Street Index" dated September 13, 2018, and as amended from time to time. This map is hereby made a part of the Zoning Ordinance and is on file in the office of the City Clerk. Those zones shall be as follows:

<u>District Full Name</u>	<u>Short Name</u>
Licensed Marijuana Establishments - No Exclusions	LME-NE
Licensed Marijuana Establishments - No Retail Sales	LME-NR
Licensed Marijuana Establishments - Retail Sales Only	LME-RO
Medical Marijuana Overlay District	MMOD

2. *Buffer Zone*: No LME outside the Waterfront District (WD) or the Merrimack Street Gateway Renaissance Overlay District (MSGROD) shall be located within 500 feet of the following pre-existing structures or uses: any school attended by children under the age of 18, licensed childcare facility, municipally owned and operated park or recreational facilities (not including bikeways, boardwalks, pedestrian paths, or other facilities primarily used for non-vehicular modes of travel), churches or places of worship, libraries, playground or play field, or youth center.
3. *Notification*: Applicants seeking to establish an LME within the Waterfront District (WD) or the Merrimack Street Gateway Renaissance Overlay District (MSGROD) district must notify adjacent property owners, as well as any pre-existing licensed childcare facility for children under the age of 18, church or place of worship, or youth center, within 250 feet of the proposed site of the initial application for a special permit.

E. Designated Number of Marijuana Establishments.

1. The total number of all LME's may not exceed twenty (20%) of the number of licensed package and liquor stores within the City.
2. In the event that the number of licensed packaged liquor stores within the City decreases, an LME, if then exceeding twenty (20%) as noted in Subsection E,1 may remain in operation.
3. There shall be no restrictions on the number of any particular type of establishment permitted within the City, other than as regulated in Subsection E,1.

F. Special Permit Required

1. No LME shall be operated or expanded without first obtaining a Special Permit from the City of Haverhill Special Permit Granting Authority in accordance with Chapter 255-80.
 - a. The Special Permit Granting Authority for any LME shall be the City Council.
 - b. A special permit shall only be valid for use by the Applicant and will become null and void upon the sale or transfer of the license of an LME or change in the location of the business.
 - c. In the event that the Commonwealth's licensing authority suspends the license or registration of a marijuana establishment, the Special Permit shall be so suspended by the City until the matter is resolved to the satisfaction of said licensing authority.
 - d. The special permit shall be considered null and void if meaningful construction and operation has not begun on within 1 year of obtaining said permit, as determined by the Building Inspector.

G. Site Plan Review.

1. Applications to operate or expand an LME shall be subjected to Site Review in accordance with the City of Haverhill Code, Chapter 255-68. The Site Plan shall be submitted in conjunction with the Special Permit application and joined to the final approval for the Special Permit.

H. General Requirements.

1. *Outside Storage:* No outside storage of marijuana, marijuana products, related supplies, or educational materials is permitted.
2. *Visibility of activities:* All activities of any LME shall be conducted indoors.
3. *Paraphernalia:* Devices, contrivances, instruments, and paraphernalia for inhaling or otherwise consuming marijuana, including, but not limited to, rolling papers and related tools, water pipes, and vaporizers may be lawfully sold at a marijuana retailer. No retail marijuana, marijuana products, or paraphernalia shall be displayed or kept in a retail marijuana store so as to be visible from outside of the license premises.
4. *Hours of Operation:* In no event shall marijuana retailers, social consumption establishments, or microbusinesses be open and/or operating and dispensing product

between the hours of 9:00pm and 9:00am and not opening before 12:00pm/noon on Sundays.

5. *On-Site Consumption of Marijuana:* The use, consumption, ingestion or inhalation of marijuana or marijuana products shall only be permitted at social consumption establishments and research facilities, within the confines of the building. On-site consumption is prohibited on or within the premises of any other LME.
6. *Sale of Alcohol:* LME's are prohibited from selling alcoholic beverages.

I. Design Requirements.

1. The following are required for all proposed operations of an LME, consistent with Subsection D:
 - a. *Permanent Location:* Each LME and any part of its operation, including but not limited to, cultivation, processing, packaging, and sales, shall be operated from a fixed location within a fully enclosed building. No marijuana establishment shall be permitted to operate from a moveable, mobile, or transitory location.
 - b. *Lighting:* Outdoor light levels shall exceed one (1) foot-candle along property lines, nor ten (10) foot-candles for any location on the property. Any light poles, new or existing, may not exceed eighteen (18) feet in overall height. All outdoor light fixtures must be shielded and aimed down in order to prevent light trespass onto adjacent properties. The Special Permit Granting Authority may modify this requirement if, upon recommendation by the Police Chief, it is required for adequate safety and security.
 - c. *Landscaping:* The proposed site shall provide landscaping to harmonize the LME with abutting uses. Landscaping shall be provided as per the requirements listed in Code Article VI, 255-24&25. Trees and shrubs may be clustered. Landscaping must consist of native, non-invasive plant species. The City Council may modify or waive this requirement.
 - d. *Drive-Through Facilities:* LME's are prohibited from installing an on-site drive through facility.
 - e. *Fencing:* Fencing may be required if determined necessary by the City Council. The location, height and type of fencing may be determined by the City Council as a condition of the Special Permit approval. In no instance shall barbed-wire fencing be permitted.
 - f. *Waste Disposal:* There shall be no outdoor storage of waste, including dumpsters, for any marijuana retailer. All waste generated shall be secured indoors, to be serviced by a professional janitorial company, or medical waste company.
 - g. *Ventilation:* All LME's must ventilate in a manner so as that no pesticides, insecticides, or other chemicals or products used in cultivation or processing are dispersed into the outside atmosphere. Ventilation must also ensure that no odor from marijuana processing or consumption can be detected by a person

with an unimpaired and otherwise normal sense of smell at the exterior of the LME or at any adjoining use or property.

J. Filing Requirements.

1. Applications to permit an LME must be submitted to the City Council, or their designee(s). Such applications for LME's shall include the following:
 - a. *Site Plan*: A site plan shall be submitted that includes all information required per Code Chapter 255-80 (c), and must also include the following.
 - i. The names, mailing addresses, phone numbers, email addresses, and signatures of the applicant, owner, and operator.
 - ii. Physical address (if one exists), and the map, lot, and block number of the proposed site.
 - b. *Security Plan*: A security plan shall be submitted, to ensure the safety of employees, patrons, and the public to protect the premises from theft or other criminal activity. The security plan shall be reviewed and approved by the local Police Chief, or their designee. The plan must include the following: An interior floorplan (including secured areas, windows, doors, etc...), exterior lighting, fencing (if any), gates (if any), alarms, and any other security measures requested by the Police Chief.
 - c. *Traffic Study*: The City Council may require a traffic study that includes an analysis of traffic generation, circulation, and off-street parking demand to determine sufficient parking and optimum configuration for site ingress and egress.
 - d. *State License*: A copy of the license or registration as an LME from the Massachusetts Cannabis Control Commission or documentation that demonstrates that said facility and its owner/operators qualify and are eligible to receive a Certification of Registration and meet all of the requirements of an LME in accordance with the regulations adopted by the Commission, as amended.
 - e. *Proof of Site Control*: Evidence that the Applicant has site control and the right to use the site for an LME in the form of a deed, valid lease, or purchase & sale agreement or a notarized statement from the property owner certifying the Applicant has firm site control.
 - f. *Odor Control*: The odor control plan proposed adequately provides for the ongoing safe operation of the establishment and minimizes any adverse impacts to abutting properties from odor-emitting activities to be conducted on-site.
 - g. *10 Percent Contribution*: A list shall be submitted that lists all persons or entities contributing 10% or more of the initial capital to operate the LME, including capital in the form of land or buildings.

K. Discontinuance of Use.

1. Any LME under this Section shall be required to remove all material, plants, equipment, and other paraphernalia in compliance with regulations established by the Cannabis Control Commission within thirty (30) days after the expiration or voiding of its license.
2. The City Council may require the Marijuana Establishment to fund an escrow account in an amount sufficient to adequately support the dismantling and winding down of the Marijuana Establishment within sixty (60) days of final approval of the Special Permit.

L. No City Liability, Indemnification.

1. The Applicant and all licensees waive and release the City, its elected officials, employees, and agents from any liability for injuries, damages, or liabilities of any kind that result from any arrest or prosecution of the LME owners, operators, employees, clients, or customers for a violation of state or federal laws, rules, or regulations.
2. The Applicant, in receiving approvals issued pursuant to this chapter, and all licensees, jointly and severally, if more than one, agree to indemnify, defend and hold harmless the City, its elected officials, employees, attorneys, agents, insurers and self-insurance pool against all liability, claims and demands on account of any injury, loss or damage, including, without limitation, claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage or any other loss of any kind whatsoever, arising out of or in any manner connected with the operation of the LME that is subject of the approval/license.

M. Annual Inspection

1. Any operating LME within the City shall be inspected annually by the Building Inspector, or their designee, to ensure compliance with this Section, and with any conditions imposed by the City Council as a condition of the Special Permit approval.
2. The first annual inspection shall be more than one (1) year after beginning operation, but before two (2) years of beginning operation.

N. Other Laws Remain Applicable.

1. At all times while a permit is in effect the licensee shall possess all required licenses.
2. To the extent that the state has adopted or adopts in the future any additional or stricter law or regulation governing the cultivation, manufacturing, testing or retail of marijuana or marijuana products, the additional or stricter regulation shall control the LME in the City. Compliance with any applicable state law or regulation shall be deemed an additional requirement for issuance or denial of any license under this chapter, and noncompliance with any applicable state law or regulation shall be grounds for revocation or suspension of any license issued hereunder.

3. Any LME may be required to demonstrate, upon demand by law enforcement officers of the City of Haverhill and/or the local licensing authority, the source and quantity of any marijuana found upon the license premises are in full compliance with any applicable state law or regulation.
4. The issuance of any license pursuant to this chapter shall not be deemed to create an exception, defense or immunity to any person in regard to any potential criminal liability the person may have for the cultivation, possession, sale, distribution, or use of marijuana.
5. Prior to the issuance of a Special Permit, the LME must have entered into a Host Community Agreement (HCA) with the City. If, upon review by the City Council, the LME is found to not be fully in compliance with the HCA, the Special Permit and/or the local license may be suspended or rescinded.”

APPROVED AS TO LEGALITY:

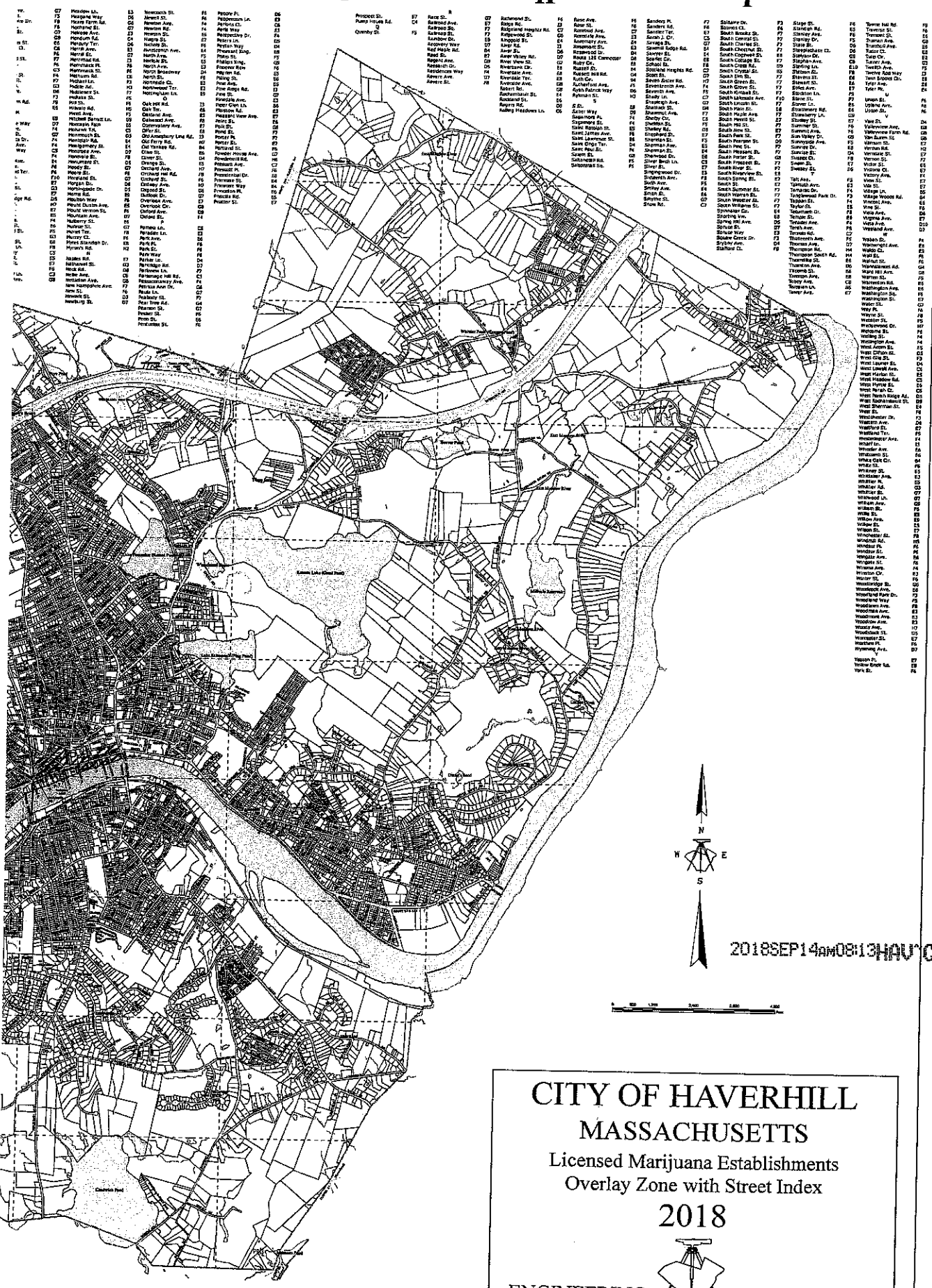

City Solicitor

F

G

H

I



2018SEP14AM08:13HAU CITYVC

CITY OF HAVERHILL MASSACHUSETTS

Licensed Marijuana Establishments
Overlay Zone with Street Index

2018

ENGINEERING DIVISION



A B C D E

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
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
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
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10


Licensed Marijuana Establishments Overlay Zone


 District Full Name

 Licensed Marijuana Establishments - No Exclusions

 Licensed Marijuana Establishments - No Retail Sales

 Licensed Marijuana Establishments - Retail Sales Only

 Existing District Full Name

 Medical Marijuana Overlay District

Short Name

LME-NE

LME-NR

LME-RO

MMOD

This is to certify that this is the Licensed Marijuana Establishments Overlay Zone of the City of Haverhill, MA, which will be referred to in the Zoning Ordinance of the City of Haverhill, MA, upon approval of the City Council.

The date of this map version is September 13, 2018.



PANAMA PHONE 978-377-3777

11.2.1

City of Haverhill
Application for Permit for
Amusements, Public Shows and Exhibitions

Name of Organization: Haverhill Santa Parade Committee, Inc.

Address of Organization: 50 Bessemer St. Methuen, MA 01844

Is the Organization a Non-Profit? Yes ☒ No ☐ (If yes, must provide evidence of non-profit status)

Religious Societies conducting events on property owned by them; Events given in school buildings by or for the benefit of pupils or Events on public property permitted and approved by the appropriate permit granting authority (Stadium, Winnekenni and Tattersall Farm) or Enterprises holding appropriate Entertainment Licenses from the License Commission are exempt.

EVENT INFORMATION

Requesting permit for (List type of event):

Annual Santa Parade

Date of Event: 11/18/2018 Time of Event: 1:00 PM

Location of Event: Rte 125 Bradford, to boys & girls club Haverhill
Indoor: ☐ Outdoor: ☒

Name and Address of the Owner of the Property: City of Haverhill

If applicant is not the Owner of the Property, Applicant must provide written proof of permission from the property owner.

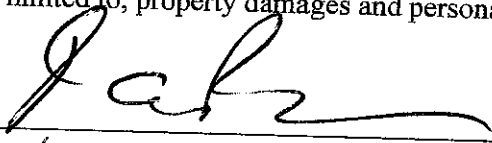
Number of Anticipated Attendees: 20,000

Number of Parking Spaces available on Site: N/A

General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts,, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

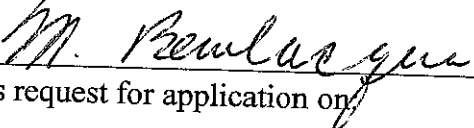
Signature of Authorized
Agent of Organization:



Date:

9-6-18

Signature Witnessed By:



Date:

9-6-18

City Council will hear this request for application on

_____ at _____
(date) (time)

Applicant must attend: Yes _____ No _____

Licensee is solely responsible for the cost of any damage that occurs to public property or extraordinary expense necessary for the public safety as a result of the public event, exhibition, show or amusement.

Licensee shall be responsible for the cost of any police or fire official(s) required by the City Council to be attendance at the event.

Have arrangements been made for offsite parking? Yes _____ No ☒

If yes, please give details of the offsite parking: _____

Are there charges or fees for parking? Yes _____ No ☒ If yes, list charges/fees _____

Please identify the plans for solid waste disposal and recycling: _____

Number of public restrooms available: Permanent _____ Portable ☒

Other special considerations for event (e.g. fireworks, street closure, use of areas for set-up):

Street closures along route - TBD by HPD

Are you requesting that the fees be waived? Yes ☒ No _____

If yes, please list specific fees along with dollar amount you are requesting waived: _____

(This request can only be made for City sponsored events or by registered non-profit groups conducting events for wholly charitable purposes only - Nonprofit organizations must submit name, addresses of organization along with the names of executive officers and board members. \$50 non-waivable application fee must be paid upon submission of application)

Authorized Person: Daniel P. DiCenzo Jr.
Address of Authorized Person: 227 Lake Street Haverhill, MA 01832
Telephone #/Cell #/Pager # (Indicate if Pager): 978.290.0070
Social Security Number of Authorized Person: _____

Copies of any event agreements, including leases and contracts for entertainers, performers, sound stage, cleaning, security, vendor, catering or food service must be provided with application.

APPROVALS:

Fire Chief:

Reviewed: _____ Approved: _____ Denied: _____
Comments/Conditions/Requirements: _____

Recreational Director: Required for all recreational facilities:

Reviewed: _____ Approved: _____ Denied: _____
Comments/Conditions/Requirements: _____

Police Chief:

Reviewed: _____ Approved: _____ Denied: _____
Comments/Conditions/Requirements: _____

Health Inspector/Board of Health:

Reviewed: _____ ✓ Approved: _____ ✓ Denied: _____
Comments/Conditions/Requirements: All food vendors not
currently licensed in the city must obtain
permits
Bonnie Dupesne

Building Inspector:

Reviewed: _____ Approved: _____ Denied: _____
Comments/Conditions/Requirements: _____

Public Works Director:

Reviewed: _____ Approved: _____ Denied: _____
Comments/Conditions/Requirements: _____

APPROVALS:

Fire Chief: *William F. Laliberty*

Reviewed: WFL Approved: WFL Denied: _____

Comments/Conditions/Requirements: Better planning for emergency response around parade route needed.

Recreational Director: Required for all recreational facilities:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Police Chief:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Health Inspector/Board of Health:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Building Inspector:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Public Works Director:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

APPROVALS:

Fire Chief:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Recreational Director: Required for all recreational facilities:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Police Chief:

Reviewed: *gld/s* Approved: *✓* Denied: _____

Comments/Conditions/Requirements: *be determined*

Health Inspector/Board of Health:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Building Inspector:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Public Works Director:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

OFFICE USE

PERMIT

Permit approved on: _____ **Number of Detail Officers:** _____

Proof of Insurance: Policy Number _____ **Expiration date** _____

Attendance Limited to: _____

Other Conditions/Requirements: _____

All permits issued fully incorporate the terms and conditions of Article IV Public Shows, Exhibitions and Events of Chapter 104 of the Code of the City of Haverhill

Signed: _____ **Issued on:** _____

City Clerk

Chapter 104. Amusements

Article IV. Public Shows, Exhibitions and Events

§ 104-25. License required.

Except as otherwise permitted or excluded elsewhere in Chapter 104, Article IV, no person shall set up, promote, exhibit or maintain any theatrical exhibition, public show, public amusement or exhibition of any description to which admission is obtained by the payment of money, or by the delivery of any ticket or voucher obtained for money or by the delivery of any other valuable thing without first obtaining a license therefor from the City Council. Regardless of whether a fee is charged, no person shall set up, promote, exhibit or maintain a public event, which is defined as any event open to the public, such as a carnival, festival, fair, or other outdoor event at which the public will gather, without first obtaining a license therefor from the City Council.

§ 104-26. Application.

- A. The application for such a license shall be in writing at least 30 days prior to the scheduled date(s) and shall fully and specifically describe the conditions of the proposed public event, exhibition, show, or amusement and the premises upon which the proposed public event, exhibition, show, or amusement is to take place, to the extent that such conditions or premises would affect the public safety, health or order. The application shall include written proof of permission from the owner of the property where the event will take place [including documentation pursuant to § 104-27A(4)], copies of any event agreements, including leases and contracts for entertainers, performers, sound, stage, cleaning, security, vendor, catering or food services, and proof of adequate insurance coverage. The application shall also include the number of anticipated attendees' total parking spaces available on site or arrangements for off-site parking, any charges or fees for parking, plans for solid waste disposal and recycling collection, and the number of public restrooms available, permanent or portable.
- B. Upon request of any City official reviewing the application or the City Council, the applicant shall, in addition, furnish reasonable information concerning the conditions of the premises and actions to be taken in order to prevent danger to the public safety, health, or order. The application shall be submitted to the Police Chief, Fire Chief, Health Inspector or Board of Health, Building Inspector and Public Works Director for review and comment prior to the City Council hearing.
- C. For those applications where the anticipated persons attending is 1,000 or more, the City Clerk's office shall notify all direct abutters, as determined by the City Assessor, no less than 48 hours before the scheduled hearing date of the nature of the hearing along with the location, date and time of the hearing by use of the City's electronic message service system(s).

§ 104-27. Hearing.

- A. Within 27 days following receipt by the City Clerk's office of a completed license application, the City Council shall open a hearing and upon conclusion of said hearing shall either grant or deny such license upon a finding that issuance of such a license would lead to the creation of a nuisance or would endanger the public health, safety or order by:

- (1) Unreasonably increasing pedestrian or vehicular traffic in the area in which the premises are located; or
 - (2) Increasing the potential or opportunity for illegal or disruptive conduct in the area in which the premises are located; or
 - (3) Unreasonably increasing the level of noise in the area in which the premises are located; or
 - (4) Failing to provide the City Council with proper prior approval from the department or oversight authority of land that is protected or restricted by agreement with the state or federal government; or
 - (5) Negatively impacting the quality of life in the surrounding area; or
 - (6) Violation of federal, state and local laws, regulations or ordinances.
- B. No applicant having been denied a license as aforesaid shall submit the same or a similar application within one year of said denial without including in said new application facts showing that the circumstances upon which the original denial was based have substantially changed.

§ 104-28. Conditions on issuance of license.

Licenses for public events, theatrical exhibitions, public shows, public amusements and exhibitions of every description shall be granted subject to all the provisions of law and to public safety, health or order, or to steps required to be taken to guard against creation of a nuisance, or to insure adequate safety and security for patrons or the affected public which are not inconsistent with law or ordinance as the City Council may from time to time determine and impose. No licensee shall exceed the number of attendees listed on the license without the express approval of the Police Chief or his/her designee.

§ 104-29. Application fee; maximum number of licenses.

- A. The nonrefundable application fee for public events, theatrical exhibitions, public shows, public amusements and exhibitions shall be as follows:

Anticipated Persons Attending (Single Event)	Fee
Less than 500	\$50
Less than 1,000	\$100
Less than 2,500	\$150
Less than 5,000	\$300
More than 5,000	\$500

- B. For reoccurring, substantially similar events of four or more held by a single registered nonprofit group in a calendar year on property owned by the nonprofit group, public property or a religious society, the single nonrefundable application fee for public events, theatrical exhibitions, public shows, public amusements and exhibitions shall be as follows:

Anticipated Persons Attending (Multiple Events)	Fee
Less than 500	\$100
Less than 1,000	\$200
Less than 2,500	\$300
Less than 5,000	\$400
More than 5,000	\$500

- C. The City Council may increase the above fee for any application for which the actual expenses of a review and hearing process exceed those fees stated above.

*See attached
amended ordinance
Dec 82*

- D. The City Council may waive the above fees for any City-sponsored event or for registered nonprofit groups who are conducting the public events, theatrical exhibitions, public shows, public amusements and exhibitions for a wholly charitable purpose.
- E. In any calendar year, the City Council may grant a maximum of three public event licenses, with a minimum of 60 days between events, on any privately owned land parcel(s) throughout the City.
- F. In addition, any licensee licensed under the above provisions shall be responsible for the cost of any damage that occurs to public property or extraordinary expense necessary for public safety as a result of the public event, exhibition, show, or amusement.

§ 104-30. Cancellation of license.

Failure or neglect on the part of any licensee licensed under the above provisions to observe and obey the laws of the commonwealth, the ordinances of the City or the rules, regulations and orders of the City Council conditioning or relating to such license, or to observe and obey any order of the Mayor or of the Chief of Police in relation to the discontinuance, alteration, modification or removal of any performance, act, feature, picture or event according to the provisions of § 104-31 shall operate as a cancellation and determination of the license granted to the licensee.

§ 104-31. Right of entry; assignment of police officers.

- A. The Mayor, the City Council, individually or collectively, the Chief of Police and any police officer while engaged in the performance of his/her duty shall have the right to enter any public event, theater, exhibition hall, public show or other place of public amusement or exhibition at any time.
- B. The City Council may direct, either as a condition of the granting of a license or at any time in the interest of public peace, public morals or public safety, that one or more police officers and/or firefighters shall be assigned, at the expense of the licensee, to attend any licensed public event, theatrical exhibition or performance or other public show, exhibition or amusement for the purpose of seeing that the laws of the commonwealth, the ordinances of the City and the rules, regulations and orders of the City Council are observed and obeyed.

§ 104-32. Censorship.

All licensed theatrical or other public performances, acts, features, pictures or parts thereof performed or presented at any theatre, exhibition hall, public show, public event or other place of public amusement shall be subject to the censorship of the Mayor or the Chief of Police, and any person licensed under the provisions above shall forthwith discontinue, alter, modify or remove any such performance, act, feature or picture as may be determined by them to be injurious to the public peace, morals or safety, or in violation of any federal, state and local laws, regulations or ordinances.

§ 104-33. Applicability.

The provisions of §§ 104-25 to 104-32 shall apply to dance halls, skating rinks, picnic groves and other places of public amusement in which the public may take an active part, but to which admission is obtained by the payment of money or some other valuable consideration.

§ 104-34. Exemptions.

The provision of Article IV shall not apply to public events, theatrical exhibitions, public shows, public amusements and exhibitions by religious societies conducted on property owned by them, or to public shows and exhibitions given in school buildings by or for the benefit of the pupils thereof, or to any events on public

property properly permitted and approved by the appropriate permit granting authority, or to enterprises holding appropriate entertainment licenses from the License Commission or to road races licensed pursuant to § 185-4.

82



BACK 4

DOCUMENT 82

CITY OF HAVERHILL

In Municipal Council June 20 2017

~~ORDERED~~

MUNICIPAL ORDINANCE

CHAPTERS 36, 104 & 191

AN ORDINANCE RELATING TO FEES AND RECEIPTS; AMUSEMENTS - PUBLIC SHOWS AND EXHIBITIONS; and, PEDDLING AND SOLICITING

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 36 of the Code of the City of Haverhill, as amended, being and is hereby further amended as follows:

§ 36-7. Waiver of Fee or Charge

By deleting this section in its entirety and inserting in place thereof the following:

"The City Council and Mayor shall have authority to waive fees or charges due to the City of Haverhill which are set by order, ordinance or state law. No fees or charges due to the City of Haverhill shall be waived where prohibited by state law. The waiving of any fee or charges by the City Council and Mayor shall be subject to the conditions below:

A. Only nonprofit organizations seeking approval for projects or events for the benefit of the public where at least 80% of the labor is being performed by volunteers shall qualify.

B. The applicant shall provide the name and address of the organization, along with the names of the executive officers and board members. The application shall include the specific fees or charges sought to be waived and a dollar total. The applicant shall provide any documentation or information requested, including but not limited to project and/or organizational financial information."

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 104, Article IV. Public Shows and Exhibitions, of the Code of the City of Haverhill, as amended, being and is hereby further amended as follows:

§ 104-29. Application fee; maximum number of licenses.

By deleting this section in its entirety and inserting in place thereof the following:

82
"The application fee for nonprofit organizations conducting public events, theatrical exhibitions, public shows, public amusements and exhibitions shall be \$50. Otherwise fees shall be as follows:

- A. The nonrefundable application fee for public events, theatrical exhibitions, public shows, public amusements and exhibitions shall be as follows:

Anticipated Persons Attending (Single Event)	Fee
Less than 500	\$50
Less than 1,000	\$100
Less than 2,500	\$150
Less than 5,000	\$300
More than 5,000	\$500

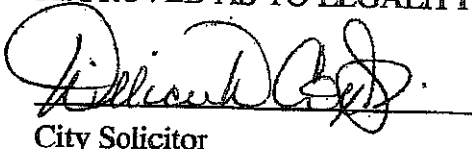
- B. The City Council may increase the above fee for any application for which the actual expenses of a review and hearing process exceed those fees stated above.
- C. In any calendar year, the City Council may grant a maximum of three public event licenses, with a minimum of 60 days between events, on any privately owned land parcel(s) throughout the City.
- D. In addition, any licensee licensed under the above provisions shall be responsible for the cost of any damage that occurs to public property or extraordinary expense necessary for public safety as a result of the public event, exhibition, show, or amusement.

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 191 of the Code of the City of Haverhill, as amended, being and is hereby further amended as follows:

§ 191-12. Special Events.

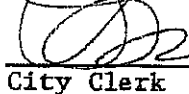
By deleting sub-section "B" in its entirety.

APPROVED AS TO LEGALITY


City Solicitor

PLACED ON FILE for at least 10 days

Attest:


City Clerk

IN CITY COUNCIL: July 11 2017

PASSED

Attest:


City Clerk

Approved:



Date of this notice: 08-20-2018

Employer Identification Number:
83-1633843

Form: SS-4

Number of this notice: CP 575 E

HAVERHILL SANTA PARADE COMMITTEE
INC
50 BAREMEADOW ST
METHUEN, MA 01844

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 83-1633843. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

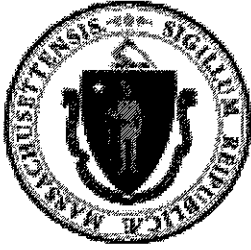
When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

When you submitted your application for an EIN, you checked the box indicating you are a non-profit organization. Assigning an EIN does not grant tax-exempt status to non-profit organizations. Publication 557, Tax-Exempt Status for Your Organization, has details on the application process, as well as information on returns you may need to file. To apply for recognition of tax-exempt status under Internal Revenue Code Section 501(c)(3), organizations must complete a Form 1023-series application for recognition. All other entities should file Form 1024 if they want to request recognition under Section 501(a).

Nearly all organizations claiming tax-exempt status must file a Form 990-series annual information return (Form 990, 990-EZ, or 990-PF) or notice (Form 990-N) beginning with the year they legally form, even if they have not yet applied for or received recognition of tax-exempt status.

Unless a filing exception applies to you (search www.irs.gov for Annual Exempt Organization Return: Who Must File), you will lose your tax-exempt status if you fail to file a required return or notice for three consecutive years. We start calculating this three-year period from the tax year we assigned the EIN to you. If that first tax year isn't a full twelve months, you're still responsible for submitting a return for that year. If you didn't legally form in the same tax year in which you obtained your EIN, contact us at the phone number or address listed at the top of this letter.

For the most current information on your filing requirements and other important information, visit www.irs.gov/charities.



The Commonwealth of Massachusetts
William Francis Galvin

Minimum Fee: \$35.00

Secretary of the Commonwealth, Corporations Division
One Ashburton Place, 17th floor
Boston, MA 02108-1512
Telephone: (617) 727-9640

Articles of Organization

(General Laws, Chapter 180)

Identification Number: 001342210

ARTICLE I

The exact name of the corporation is:

HAVERHILL SANTA PARADE COMMITTEE, INC.

ARTICLE II

The purpose of the corporation is to engage in the following business activities:

TO ORGANIZE AND EXECUTE THE ANNUAL HOLIDAY PARADE IN THE CITY OF HAVERHILL, TRADITIONALLY HELD THE SUNDAY BEFORE THANKSGIVING.

ARTICLE III

A corporation may have one or more classes of members. If it does, the designation of such classes, the manner of election or appointments, the duration of membership and the qualifications and rights, including voting rights, of the members of each class, may be set forth in the by-laws of the corporation or may be set forth below:

N/A

ARTICLE IV

Other lawful provisions, if any, for the conduct and regulation of the business and affairs of the corporation, for its voluntary dissolution, or for limiting, defining, or regulating the powers of the corporation, or of its directors or members, or of any class of members, are as follows:

(If there are no provisions state "NONE")

NONE

Notes: The preceding four (4) articles are considered to be permanent and may only be changed by filing appropriate Articles of Amendment.

ARTICLE V

The by-laws of the corporation have been duly adopted and the initial directors, president, treasurer and clerk or other presiding, financial or recording officers, whose names are set out on the following page, have been duly elected.

ARTICLE VI

The effective date of organization of the corporation shall be the date approved and filed by the Secretary of the Commonwealth. If a *later* effective date is desired, specify such date which shall not be more than *thirty days* after the date of filing.

ARTICLE VII

The information contained in Article VII is not a permanent part of the Articles of Organization.

a. The street address (post office boxes are not acceptable) of the principal office of the corporation in Massachusetts is:

No. and Street: 50 BAREMEADOW STREET
City or Town: METHUEN State: MA Zip: 01844 Country: USA

b. The name, residential street address and post office address of each director and officer of the corporation is as follows:

Title	Individual Name First, Middle, Last, Suffix	Address (no PO Box) Address, City or Town, State, Zip Code	Expiration of Term
PRESIDENT	DANIEL P. PLOURDE SR.	297 LAKE STREET HAVERHILL, MA 01832 USA P.O. BOX 5345 HAVERHILL, MA 01835 USA	12/31/18
TREASURER	SUSAN BERGERON	32 MORGAN DRIVE HAVERHILL, MA 01832 USA P.O. BOX 5345 HAVERHILL, MA 01835 USA	12/31/18
CLERK	JESSICA L. PLOURDE	50 BAREMEADOW STREET METHUEN, MA 01844 USA P.O. BOX 5345 HAVERHILL, MA 01835 USA	12/31/18
VICE PRESIDENT	THOMAS J. SULLIVAN	77 LONGVIEW STREET HAVERHILL, MA 01830 USA 77 LONGVIEW STREET HAVERHILL, MA 01830 USA	12/31/18
DIRECTOR	DANIEL P. PLOURDE JR.	297 LAKE STREET HAVERHILL, MA 01832 USA P.O. BOX 5345 HAVERHILL, MA 01835 USA	12/31/18

c. The fiscal year (i.e., tax year) of the business entity shall end on the last day of the month of:
December

d. The name and business address of the resident agent, if any, of the business entity is:

Name: JESSICA L. PLOURDE
No. and Street: 50 BAREMEADOW STREET
City or Town: METHUEN State: MA Zip: 01844 Country: USA

I/We, the below signed incorporator(s), do hereby certify under the pains and penalties of perjury that I/we have not been convicted of any crimes relating to alcohol or gaming within the past ten years. I/We do hereby further certify that to the best of my/our knowledge the above-named officers have not been similarly convicted. If so convicted, explain:

N/A

IN WITNESS WHEREOF AND UNDER THE PAINS AND PENALTIES OF PERJURY, I/we, whose signature(s) appear below as incorporator(s) and whose name(s) and business or residential address (es) beneath each signature do hereby associate with the intention of forming this business entity under the provisions of General Law, Chapter 180 and do hereby sign these Articles of Organization as incorporator(s) this 20 Day of August, 2018. (If an existing corporation is acting as incorporator, type in

the exact name of the business entity, the state or other jurisdiction where it was incorporated, the name of the person signing on behalf of said business entity and the title he/she holds or other authority by which such action is taken.)

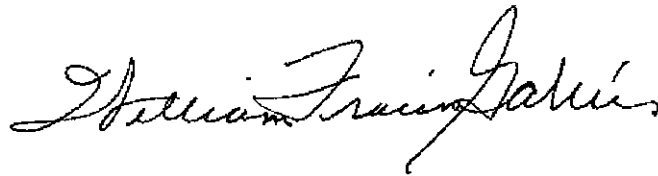
DANIEL P. PLOURDE, SR. PRESIDENT

© 2001 - 2018 Commonwealth of Massachusetts
All Rights Reserved

THE COMMONWEALTH OF MASSACHUSETTS

I hereby certify that, upon examination of this document, duly submitted to me, it appears that the provisions of the General Laws relative to corporations have been complied with, and I hereby approve said articles; and the filing fee having been paid, said articles are deemed to have been filed with me on:

August 20, 2018 01:47 PM

A handwritten signature in black ink, reading "William Francis Galvin". The signature is written in a cursive style with a large, stylized initial 'W'.

WILLIAM FRANCIS GALVIN

Secretary of the Commonwealth

PA \$150 # 3375

11.2.2

Delia DAR
(Deaconess)
617-758-
0804
off 617-626-
1737
617-785-
0804

City of Haverhill
Application for Permit for
Amusements, Public Shows and Exhibitions

Name of Organization: Kimball Farm

Address of Organization: 791 East Broadway

Is the Organization a Non-Profit? Yes _____ No X (If yes, must provide evidence of non-profit status)

Religious Societies conducting events on property owned by them; Events given in school buildings by or for the benefit of pupils or Events on public property permitted and approved by the appropriate permit granting authority (Stadium, Winnekenni and Tattersall Farm) or Enterprises holding appropriate Entertainment Licenses from the License Commission are exempt.

EVENT INFORMATION

Requesting permit for (List type of event):

Foam Fest

Date of Event: 9/22/18 Time of Event: 8am to 8pm

Location of Event: 791 East Broadway
Indoor: _____ Outdoor: ✓

Name and Address of the Owner of the Property: Tyler Kimball
791 East Broadway Haverhill, MA

If applicant is not the Owner of the Property, Applicant must provide written proof of permission from the property owner.

Number of Anticipated Attendees: 1000 2500 ~~\$1000~~ \$150

Number of Parking Spaces available on Site: 200 +

Have arrangements been made for offsite parking? Yes _____ No ✓

If yes, please give details of the offsite parking: _____

Are there charges or fees for parking? Yes ✓ No _____ If yes, list charges/fees 10 \$

Please identify the plans for solid waste disposal and recycling: _____

Pentucket Hauling

Number of public restrooms available: Permanent _____ Portable 10 units +/-

Other special considerations for event (e.g. fireworks, street closure, use of areas for set-up):

N/A

Are you requesting that the fees be waived? Yes _____ No ✓

If yes, please list specific fees along with dollar amount you are requesting waived:

N/A

(This request can only be made for City sponsored events or by registered non-profit groups conducting events for wholly charitable purposes only – Nonprofit organizations must submit name, addresses of organization along with the names of executive officers and board members. \$50 non-waivable application fee must be paid upon submission of application)

Authorized Person: Tyler Kimball

Address of Authorized Person: 791 East Broadway

Telephone #/Cell #/Pager # (Indicate if Pager): 978-807-3214

Social Security Number of Authorized Person: _____

Copies of any event agreements, including leases and contracts for entertainers, performers, sound stage, cleaning, security, vendor, catering or food service must be provided with application.

APPROVALS:

Fire Chief:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Recreational Director: Required for all recreational facilities:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Police Chief:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Health Inspector/Board of Health:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: *see attached letter*

Francisco DeClet

Building Inspector:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Public Works Director:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____



Haverhill

Board of Health
Inspection Services
Building/Zoning
Phone: 978-374-2325
978-374-2341
978-374-2338
978-374-2430
Fax: 978-374-2337

September 6, 2018

Kimball Farm
Tyler Kimball
791 East Broadway
Haverhill, MA 01830

Re: Foam Fest 2018

Dear Mr. Kimball:

The City Clerk's office has notified us of your upcoming event scheduled for September 22, 2018. Please completely fill out the enclosed temporary food event application and return it with a check made payable to the City of Haverhill for \$60.00.

You must also enclose a full food item menu, a copy of the ServeSafe Certificate, the Allergy Awareness Certificate the person/personnel who will be present during the event. These items must be submitted no later than Friday, September 13, 2018 for review and approval.

All food equipment/refrigeration/hot/cold holding units etc. must be on site and set up (ready to go) the day before the scheduled event for a preliminary inspection. Any issues/violations will be noted and addressed prior to the opening of the event at 8 a.m. on the 22nd.

If you have any questions, please let me know. We appreciate your cooperation and anticipate compliance with these requirements.

Sincerely,

Francisco Declet
Senior Sanitary Inspector

FD/bld

Sent first class and cert mail: 7017 2620 0000 9373 3053

General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts,, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized
Agent of Organization: _____

Date: _____

8/30/18

Signature Witnessed By: _____

Date: _____

8/30/18

City Council will hear this request for application on:

_____ at _____
(date) (time)

Applicant must attend: Yes _____ No _____

Licensee is solely responsible for the cost of any damage that occurs to public property or extraordinary expense necessary for the public safety as a result of the public event, exhibition, show or amusement.

Licensee shall be responsible for the cost of any police or fire official(s) required by the City Council to be attendance at the event.

Linda Koutoulas

From: Mike Stankovich
Sent: Wednesday, September 12, 2018 8:10 AM
To: Linda Koutoulas
Subject: RE: Foam fest application - Kimball Farm 2018

Linda,

Ok with DPW

Mike

Michael K. Stankovich
Director of Public Works
City of Haverhill
500 Primrose Street
Haverhill, MA 01830

Telephone: (978) 420-3815
Fax: (978) 374-2362
Web: <http://www.ci.haverhill.ma.us/>

From: Linda Koutoulas
Sent: Tuesday, September 11, 2018 6:36 PM
To: Bonnie Dufresne; Mike Stankovich
Subject: FW: Foam fest application - Kimball Farm 2018

Bonnie and Mike— can you get back to me on this? It would have to go on next week's agenda -
Linda

From: Linda Koutoulas
Sent: Friday, August 31, 2018 2:52 PM
To: Alan DeNaro <adenaro@haverhillpolice.com>; Deputy Chief Anthony Haugh <ahaugh@haverhillpolice.com>; Mike Stankovich <MStankovich@cityofhaverhill.com>; William Laliberty <wlaliberty@haverhillfire.com>; Richard MacDonald <RMacDonald@cityofhaverhill.com>; Thomas Bridgewater <TBridgewater@cityofhaverhill.com>; Debra Stewart <DStewart@cityofhaverhill.com>
Subject: Foam fest application - Kimball Farm 2018

All – Please review and let me know if approve or deny and any conditions. I am still awaiting approval from DAR.
(Agricultural resources- state)
Thank you.
Linda

Sent from Mail for Windows 10

APPROVALS:

Fire Chief: *William F. Laliberty* ✓

Reviewed: ✓ Approved: *WFL* Denied: _____

Comments/Conditions/Requirements: A detail of One Firefighter to coordinate any EMS issues during the event between ambulance crews and Fire Department personnel.

Recreational Director: Required for all recreational facilities:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Police Chief:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Health Inspector/Board of Health:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Building Inspector:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Public Works Director:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

APPROVALS:

Fire Chief:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Recreational Director: Required for all recreational facilities:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Police Chief:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: *Postings on an adequate number of Detail Officers to provide safety, security and traffic control for the event.*

Health Inspector/Board of Health:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Building Inspector:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Public Works Director:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Linda Koutoulas

From: Hall, Ronald (AGR) <ronald.hall@state.ma.us>
Sent: Thursday, September 13, 2018 4:00 PM
To: cityclerk
Cc: Linda Koutoulas
Subject: Kimball Farm - Foam Fest Event Permit - September 22, 2018

Importance: High

To whom it may concern:

I am the APR Program Coordinator with the Massachusetts Department of Agricultural Resources. We are working with Tyler Kimball of Kimball Farm at 791 East Broadway in Haverhill on a Special Permit request for a Foam Fest event to be held on Saturday, September 22, 2018. Last year this event received a 1-year special permit from the Department and we have received a renewal request for an event/ activity involving a special permit for a period up to 5-years.

Department staff has recommending approval of the request for a special permit with conditions up to 5-years. The permit is currently being process and will be made available when done.

Please let me know of any questions.

Sincerely
Ronald Hall
MDAR, APR Program Coordinator
101 University Drive
Suite C-4
Amherst, MA 01002
Boston Phone: 617-626-1704
Amherst Phone: 413-548-1903
Fax: 413-548-1901

2018SEP13PM0400HALL@CITYC

OFFICE USE

PERMIT

Permit approved on: _____ Number of Detail Officers: _____

Proof of Insurance: Policy Number _____ Expiration date _____

Attendance Limited to: _____

Other Conditions/Requirements: _____

All permits issued fully incorporate the terms and conditions of Article IV Public Shows, Exhibitions and Events of Chapter 104 of the Code of the City of Haverhill

Signed: _____ Issued on: _____
City Clerk

**SPECIAL PERMIT TO CONDUCT
LIMITED COMMERCIAL NON-AGRICULTURAL ACTIVITIES
ON LAND SUBJECT TO AN AGRICULTURAL PRESERVATION RESTRICTION**

An Agricultural Preservation Restriction was granted to the Massachusetts Department of Agricultural Resources (the "Department") by Leonard H. and Judith B. Kimball, August 30, 1982 and recorded at the Southern Essex County Registry of Deeds in **Book 6972, Page 467** (the "APR"). The APR Land is comprised of approximately 192 acres of land located at 789 East Broadway, Haverhill, Essex County, MA. The Department received an application for a non-assignable Special Permit under section 23 (b) of Chapter 20 of the General Laws from Tyler Kimball on behalf of Judith Kimball, APR Owner, for permission to host a one-day foam fest on September 16, 2018 on the APR Land.

Grant of Special Permit

The Department has determined that the below described non-agricultural activity meets the requirements for the issuance of a Special Permit and that the activity will not defeat nor derogate from the intent and purpose of retaining the APR Land for agricultural use and preserving the natural agricultural resources of the Commonwealth. **Therefore, the Department grants a Special Permit to the APR Owner to conduct the following Activity for five (5) years:**

To host an obstacle course-style race called The 5K Foam Fest, held once (1 event) annually, in the month of September, as described in a contract provided to the Department between the APR Owners and 365 USA, Inc. The race will take place on a certain portion of land on the easterly side of East Broadway for a maximum of 1,000 attendees; with parking to occur in the hay field (former sand pit area) adjacent to the barns on a maximum area of approximately 10 acres. The event date for 2018 will be held on September 22, 2018. The race is scheduled at a time that will not interfere with the normal agricultural practices on the land. The Activity location is shown on the attached Exhibit A.

Premises: East Broadway, Haverhill, MA 01830

After Recording PLEASE RETURN TO:
Dorothy Du
Mass. Dept. of Agricultural Resources
251 Causeway Street, Suite 500
Boston, MA. 02114

Conditions of the Special Permit

This Special Permit is subject to and contingent upon compliance with the following additional conditions:

1. This Special Permit is issued to the APR Owner only, is non-assignable and shall terminate automatically upon any transfer of ownership of, or record title to, the APR Land and is issued only for the Activity described above;
2. Prior to any Activity the current contract must be modified to include a provision which states that: "The Activity is under the direct control of the APR owner who may discontinue the Activity in the event of, or potential for, any damage to the APR land". A copy of the modified contract must be submitted to the Department by 5:00 PM on September 18, 2018;
3. The APR Owner shall comply with the terms and provisions of the event contract reviewed and approved by the Department;
4. This Special Permit is issued for five years and only for the Activity;
5. The Department must review and approve any unsigned event contracts for the Activity each year, which shall be submitted to the Department by the APR Owner at least 90 days prior to the events.
6. Prior to the Activity the Department must approve the final course layout for the event;
7. No grading, excavation or alteration of the APR Land or construction processes of any kind shall be permitted on the APR Land to benefit or related to the Activity or otherwise, except as specifically authorized described in the Activity;
8. The Activity will not be conducted in a manner such that it will have adverse impacts on the soils, water resource or other natural resources of the APR Land;
9. Violation by the APR Owner of any condition or requirement of this Special Permit, or of the Department Special Permit Policy, and the terms of the APR shall be cause for immediate termination of this Special Permit;
10. The APR Owner shall permit the Department to conduct site visits, with advance notice provided, and within a reasonable time period prior to, during, and/or after the Activity;
11. The APR Owner MUST, within 21 days of the receipt of the Special Permit, record it with the Essex County Registry of Deeds at APR Owner's expense and provide the Department with a copy of the recorded document; In the event that the Special Permit is not recorded within a period of 21 days, unless the period is extended at the request of the APR Owner and approved by the Department, the Special Permit shall be null and void;
12. If unforeseen circumstances or other factors prevent the APR Owner from complying with the terms of the Special Permit, the APR Owner shall immediately notify the Department in writing;
13. If the APR Owner fails to comply with the terms of the Special Permit, upon request of and at the sole discretion of the Department, the Owner shall take such remedial action as prescribed by the Department to end the non-conformity, including, but not limited to, bringing the activity into compliance with the Special Permit, and returning the APR Land to its prior condition;
14. If during the course of this Special Permit, the Department identifies any adverse impacts to the APR Land from the Activity, the APR Owner must immediately correct and resolve the impacts. The Department may require the APR Owner to submit an APR Lands remediation plan, an updated farm plan, and/or an updated USDA-NRCS Conservation Plan;
15. The Activity shall take place only in the locations as identified on the attached Exhibit A;
16. The parking area shall be on the 10-acre field and may accommodate the parking of vehicles throughout the event, as shown on the attached Exhibit A.

Kimball APR (08/30/1982), 789 East Broadway, Haverhill, Essex County, MA
Special Permit to Conduct Limited Commercial Non-Agricultural Activities On APR
September 2018

Executed under seal the 13th day of September 2018.

The Commonwealth of Massachusetts

By: [Signature]
John Lebeaux, Commissioner, Department of Agricultural Resources

COMMONWEALTH OF MASSACHUSETTS

J. J. K., ss

September 13, 2018

On this 13th day of September, 2018, before me, the undersigned Notary Public, personally appeared the above-named John Lebeaux who proved to me through satisfactory evidence of identification, namely Personal Knowledge, to be the person whose name is signed on this document, or the preceding or the attached document, and acknowledged to me that he signed it voluntarily for its stated purpose as Commissioner of the Department of Agricultural Resources, as the voluntary act of said Commonwealth.

[Signature]

Michael C. Demakakos, Notary Public

My Commission Expires: 11-2-2023


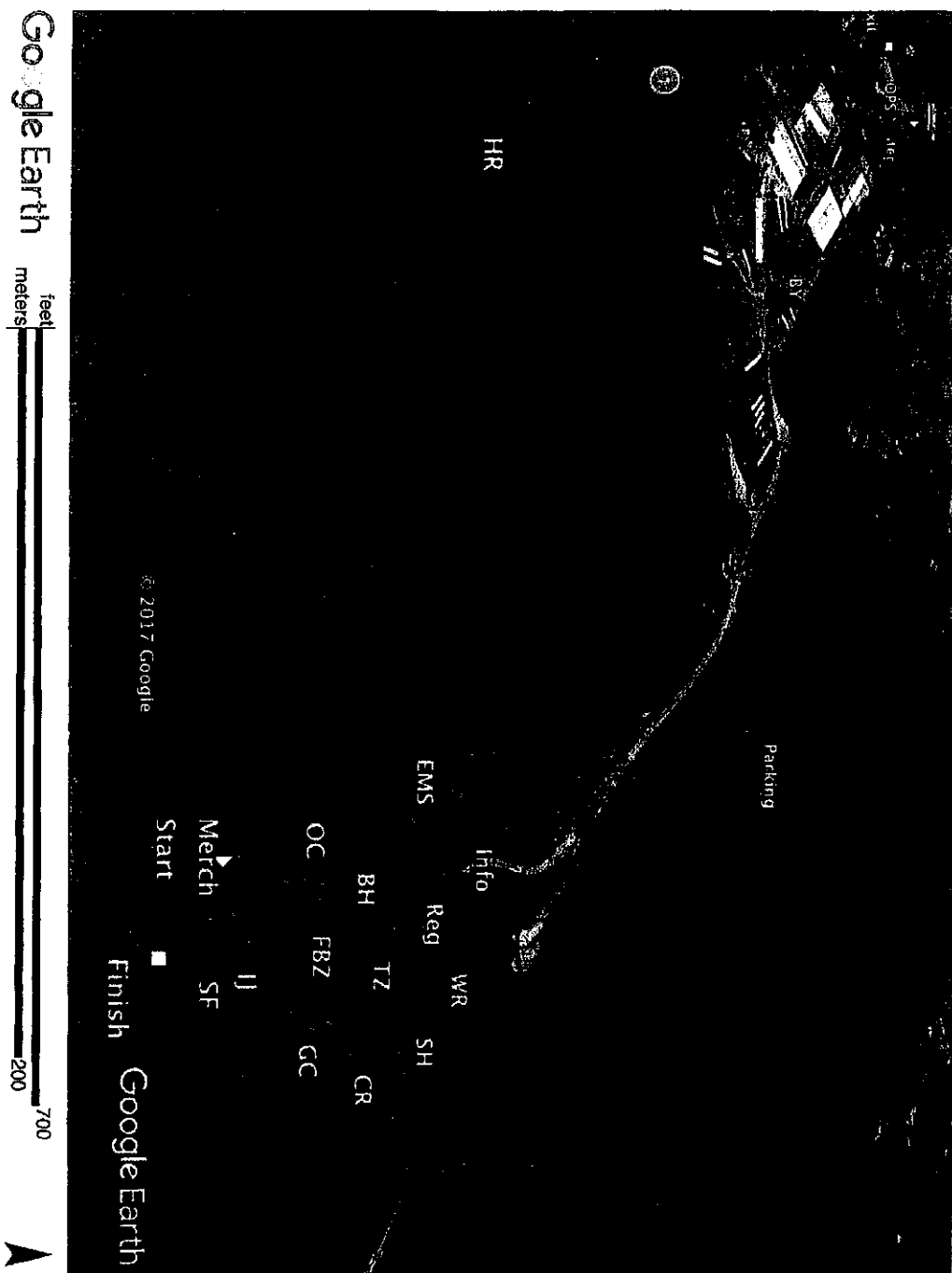
 **MICHAEL C. DEMAKAKOS**
Notary Public
Commonwealth of Massachusetts
My Commission Expires
November 2, 2023

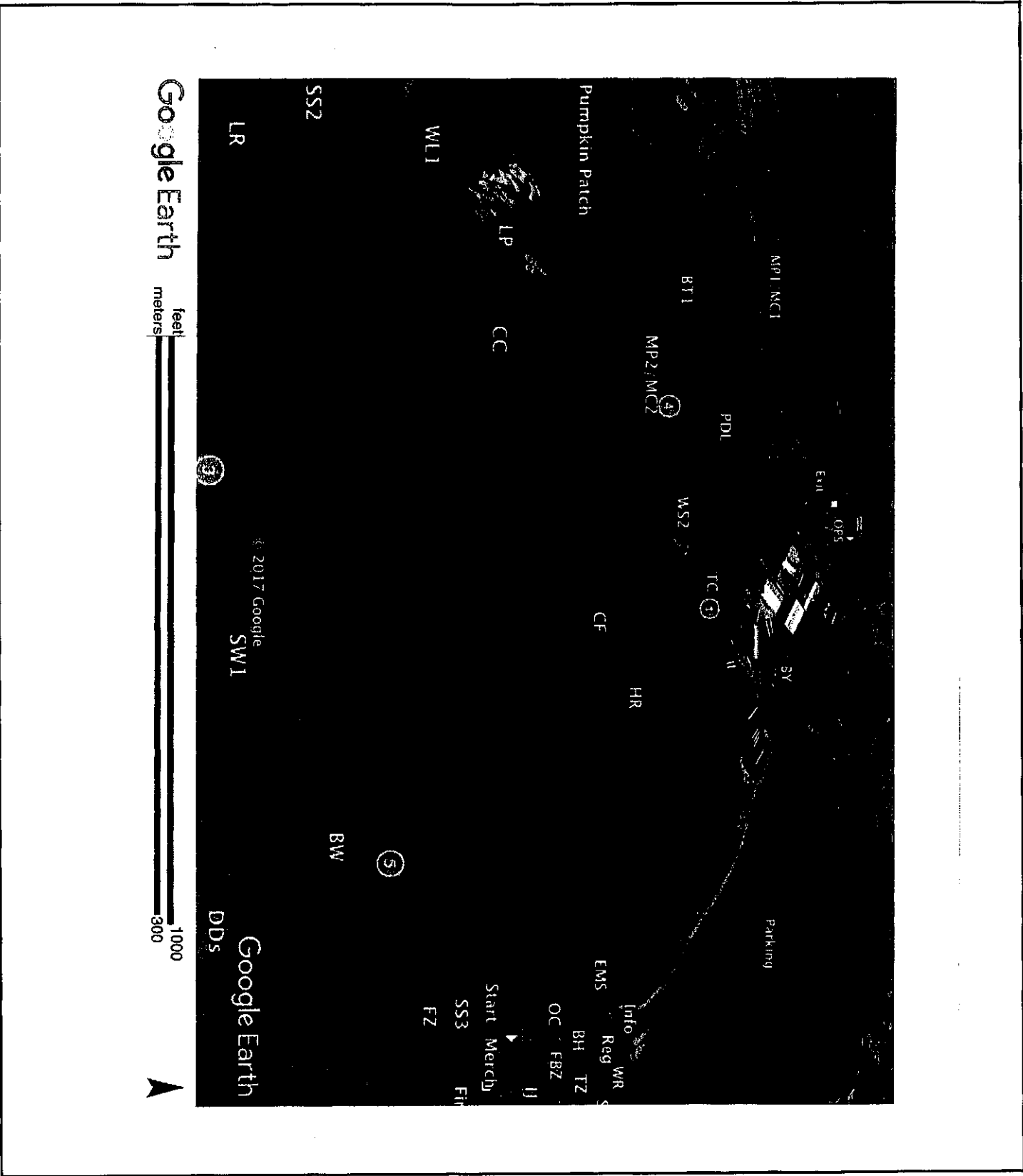
Exhibit A

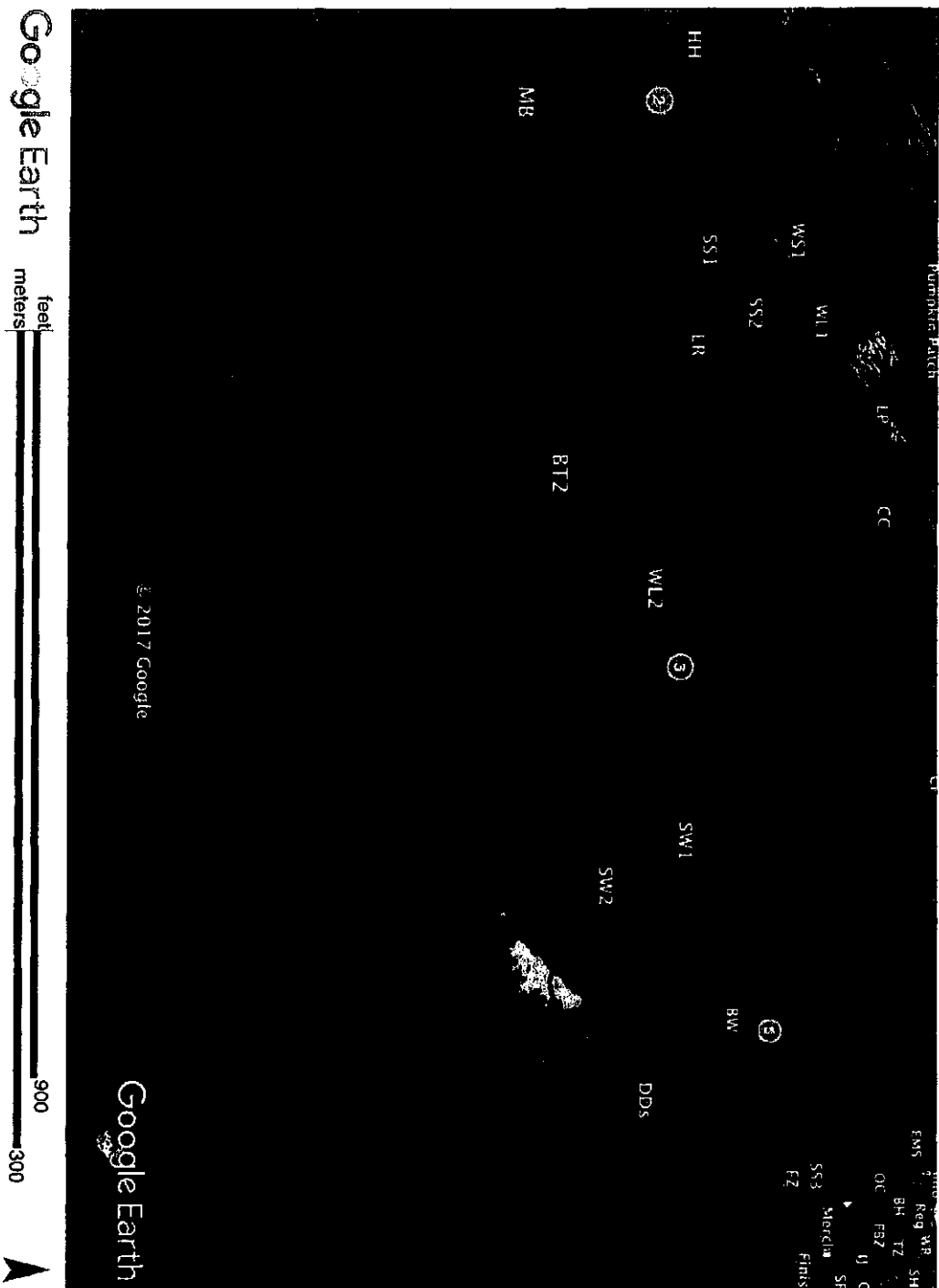
Kimball – Haverhill (ID #083082128KIM)

Foam Fest and Parking Location

Special Permit for Non-Agricultural Use of APR Land









11.2.3

August 27, 2018

Haverhill City Council
City Hall - 4 Summer Street
Haverhill, MA 01830

Dear Council Members:

The Greater Haverhill Chamber of Commerce is pleased to bring back the Downtown Haverhill Christmas Stroll. This year's holiday celebration will take place on Friday, December 7, 2018, from 5:00 -8:00 p.m.

This year's celebration will continue to focus on promoting downtown businesses and non-profit organizations, encouraging patrons to explore and shop with local retailers and restaurants. Throughout the evening there will be activities including face painting, cookie decorating and a visit to Santa's Village. To promote the spirit of the season, a saxophone quartet will perform holiday songs and music. The highlight of the event will be Santa's arrival to light the Christmas tree and we invite all of you to join us for the tree lighting in Washington Square.

We respectfully request that you approve the following:

1. Use of Washington Street; Washington Square; Merrimack Street from How Street to Washington Square; Essex Street to Granite Street; and Emerson Street to Bailey Boulevard on December 7th, 2018, from 4:00 p.m. to 9:00 p.m. allowing one hour before and one hour after for setup and cleanup of the area.
2. Permission to place signs at intersections throughout the city to promote the event.
3. Waiver of city vendor fees for this event.
4. Permission to use the city stage in Washington Square during the event.
5. Permission to use the electricity from the Haverhill Housing Authority to light the Christmas tree.

We will attend the September 18, 2018 meeting to answer any of your questions or concerns. Should you have any questions in the meantime, please do not hesitate to contact the Chamber at 978-373-5663. Thank you for your continued support!

Very Truly Yours,

Dougan Sherwood
President & CEO

cc: Honorable Mayor James Fiorentini



August 27, 2018

Haverhill City Council
City Hall - 4 Summer Street
Haverhill, MA 01830

Dear Council Members:

The Greater Haverhill Chamber of Commerce requests the Event Permit Fee of \$500 be waived for the Christmas Stroll, which will take place on Friday, December 7, 2018, from 5:00 PM – 8:00 PM.

Melissa Seavey, Events Coordinator, will be attending the September 18th meeting to answer any of your questions or concerns. Should you have any questions in the meantime, please do not hesitate to contact the Chamber at 978-373-5663. Thank you for your continued support!

Very Truly Yours,

Dougan Sherwood
President/CEO

cc: Honorable Mayor James Fiorentini

Enc.

2018AUG29 09:08 AM 03

R1 \$50
2463

City of Haverhill
Application for Permit for
Amusements, Public Shows and Exhibitions

Name of Organization: Greater Haverhill Chamber of Commerce

Address of Organization: 80 Merrimack Street

Is the Organization a Non-Profit? Yes ☒ No ☐ (If yes, must provide evidence of non-profit status)

Religious Societies conducting events on property owned by them; Events given in school buildings by or for the benefit of pupils or Events on public property permitted and approved by the appropriate permit granting authority (Stadium, Winnekenni and Tattersall Farm) or Enterprises holding appropriate Entertainment Licenses from the License Commission are exempt.

EVENT INFORMATION

Requesting permit for (List type of event):

Christmas Stroll

Date of Event: Dec., 7, 2018 Time of Event: 5:00 - 8:00 PM

Location of Event: Downtown Haverhill - Outdoor

Indoor:

Outdoor:

Name and Address of the Owner of the Property: _____

If applicant is not the Owner of the Property, Applicant must provide written proof of permission from the property owner.

Number of Anticipated Attendees: 2500

Number of Parking Spaces available on Site: Public Parking

Have arrangements been made for offsite parking? Yes _____ No X

If yes, please give details of the offsite parking: _____

Are there charges or fees for parking? Yes ____ No X If yes, list charges/fees _____

Please identify the plans for solid waste disposal and recycling: Covanta will provide trash boxes and arrangements will be make with the Haverhill Highway Dept. to have the boxes picked up.

Number of public restrooms available: Permanent _____ Portable 4

Other special considerations for event (e.g. fireworks, street closure, use of areas for set-up):
Street Closures: Merrimack St. (from How St. to Square) Washington St. from Square to Columbus Park. Essex St. from Square to Granite St. Emerson St. from the Square to Bailey Blvd.

Are you requesting that the fees be waived? Yes X No _____
(City sponsored events or registered non-profit groups conducting events for wholly charitable purposes only)

Authorized Person: Dougan Sherwood

Address of Authorized Person: 80 Merrimack Street, Haverhill, MA 01830

Telephone #/Cell #/Pager # (Indicate if Pager): (978) 373-5663 or (978) 241-2971

Social Security Number of Authorized Person: _____

Copies of any event agreements, including leases and contracts for entertainers, performers, sound stage, cleaning, security, vendor, catering or food service must be provided with application.

APPROVALS:

Fire Chief:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Recreational Director: Required for all recreational facilities:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Police Chief:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Health Inspector/Board of Health:

Reviewed: ☒ Approved: ☒ Denied: _____

Comments/Conditions/Requirements: all food vendors not currently
licensed in the city must obtain permits

Bonnie Dufresne

Building Inspector:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Public Works Director:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Linda Koutoulas

From: Mike Stankovich
Sent: Thursday, September 06, 2018 10:26 AM
To: Linda Koutoulas
Subject: RE: Christmas Stroll application

Linda,

Ok with DPW.

Mike

----- Michael K. Stankovich Director of Public Works City of Haverhill
500 Primrose Street
Haverhill, MA 01830

Telephone:
(978) 420-3815
Fax:
(978) 374-2362
Web: <http://www.ci.haverhill.ma.us/>

-----Original Message-----

From: Linda Koutoulas
Sent: Thursday, September 06, 2018 9:54 AM
To: Chief Alan R. DeNaro; Deputy Chief Anthony Haugh; Richard MacDonald; Bonnie Dufresne; Mike Stankovich; William Laliberty
Subject: Christmas Stroll application

All - please review and approve or deny - thank you!
Linda

-----Original Message-----

From: room118 <copier@haverhillwater.com>
Sent: Thursday, September 06, 2018 9:52 AM
To: Linda Koutoulas <LKoutoulas@cityofhaverhill.com>
Subject: Send data from MFP11714227 09/06/2018 06:52

Scanned from MFP11714227
Date:09/06/2018 06:52
Pages:20
Resolution:200x200 DPI

APPROVALS:

Fire Chief:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Recreational Director: Required for all recreational facilities:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Police Chief:

Reviewed: 9/16/18 Approved: ✓ Denied: _____

Comments/Conditions/Requirements: 5 Detail officers

Health Inspector/Board of Health:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Building Inspector:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Public Works Director:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

APPROVALS:

Fire Chief:

Reviewed: WFL Approved: WFL Denied: _____

Comments/Conditions/Requirements: William F. Laliberty

Recreational Director: Required for all recreational facilities:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Police Chief:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Health Inspector/Board of Health:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Building Inspector:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Public Works Director:

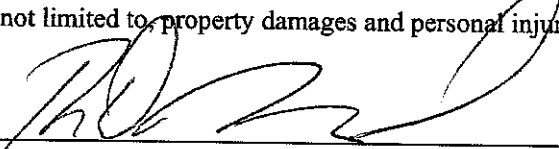
Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

General Release & Indemnity Agreement

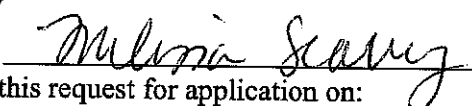
The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized
Agent of Organization:



Date: 8/22/18

Signature Witnessed By:



Date: 8/22/18

City Council will hear this request for application on:

September 18, 2018 at 7:00 pm
(date) (time)

Applicant must attend: Yes ☒ No ☐

Licensee is solely responsible for the cost of any damage that occurs to public property or extraordinary expense necessary for the public safety as a result of the public event, exhibition, show or amusement.

Licensee shall be responsible for the cost of any police or fire official(s) required by the City Council to be attendance at the event.

OFFICE USE

PERMIT

Permit approved on: _____ **Number of Detail Officers:** _____

Proof of Insurance: Policy Number _____ **Expiration date** _____

Attendance Limited to: _____

Other Conditions/Requirements: _____

All permits issued fully incorporate the terms and conditions of Article IV Public Shows, Exhibitions and Events of Chapter 104 of the Code of the City of Haverhill

Signed: _____ **Issued on:** _____
City Clerk

General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts,, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized
Agent of Organization:

 Date: 8/22/18

Signature Witnessed By:

Melissa Seamy Date: 8/22/18

City Council will hear this request for application on:

September 18, 2018 at 7:00 pm
(date) (time)

Applicant must attend: Yes X No

Licensee is solely responsible for the cost of any damage that occurs to public property or extraordinary expense necessary for the public safety as a result of the public event, exhibition, show or amusement.

Licensee shall be responsible for the cost of any police or fire official(s) required by the City Council to be attendance at the event.



Board Officers, Executive Committee, Directors & Chamber Staff

Chairman of the Board

Paul Magliocchetti
Sheehan, Schiavoni, Jutras, and Magliocchetti,
LLP

President

Dougan Sherwood
Greater Haverhill Chamber of Commerce

Immediate Past Chair

Eric LaFleur
Northeast Computer Services, LLC

Executive Committee

Lane Glenn
Northern Essex Community College

Vice Chair

Brad Howell
Career Resources Corp

Treasurer

Steven Stewart
Pentucket Bank

Secretary

Tom Mortimer
Haverhill Bank

Executive Committee

Mary Ellen Lawlor
Servpro of Greater Haverhill Newburyport

Directors

John G. Albert
Home Health VNA – Merrimack Valley
Hospice – HomeCare, Inc.

Gretchen Arntz
Emmaus, Inc.

Elaine Barker
Paper Potpourri

Matt Belfiore
HC Media

Ben Consoli
BC Media Productions

John Chemaly
Trinity E.M.S

Patrick Driscoll
Driscoll Funeral Home

Steve Flynn
Nunan's Florist and Greenhouses

Rebecca Fortado
Salem Five Bank

Doug Hall
HMF Printing

Jim Henebry
Haverhill Bank



Bradley Howell
Career Resources Corporation

Matthew Juros
Fishbrook Design Studio

Jeff Linehan
Diversified Business Systems

Robin McConnell
Lowell Five

Tom O'Donnell
Umass Lowell

Jason Petrou
Clean Energy Organics (CEO)

Jean Poth
Northern Essex Community College

John Sarro
Pentucket Medical Associates

John Schroeder
Primary Design

Gregory Shaw
Pentucket Bank

Joseph Soucy
Modern Woodman of America

James Traver
James Page Insurance Company

Thea Tsagaris
Bank of New England

Mark Van Weelden
Convanta

Sonya Vartabedian
The Eagle-Tribune

Chamber Staff

Dougan Sherwood, President & CEO
email: Dougan@haverhillchamber.com

Melissa Seavey, Events Manager
email: melissa@haverhillchamber.com

Hillary Rogers, Membership and Media
Manager
email: hillary@haverhillchamber.com

Elizabeth Morrow, Operations Manager
email: Elizabeth@haverhillchamber.com

Tita Antonopoulous, Membership Coordinator
email: Membership@haverhillchamber.com

**Greater Haverhill
Chamber of Commerce**
80 Merrimack Street, 2nd Floor
Haverhill, MA 01830
(978) 373-5663 / Fax (978) 373-8060
email: info@haverhillchamber.com
www.haverhillchamber.com

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

SEP 28 2016

GHCC ARTS AND EDUCATION FOUNDATION
INC
80 MERRIMACK STREET 2ND FLOOR
HAVERHILL, MA 01830-0000

Employer Identification Number:
81-1432206

DLN:

26053670002626

Contact Person:

CUSTOMER SERVICE

ID# 31954

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

June 30

Form 990-PF Required:

Yes

Effective Date of Exemption:

November 18, 2015

Addendum Applies:

No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

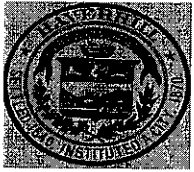
Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a private foundation within the meaning of Section 509(a).

You're required to file Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation, annually, whether or not you have income or activity during the year. If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PF" in the search bar to view Publication 4221-PF, Compliance Guide for 501(c)(3) Private Foundations, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5437



Document
CITY OF HAVERHILL
In Municipal Council

1211

Ordered:

That \$150,000 be appropriated from School Stabilization and transferred to following Capital Account

School Building Repairs/Renovations.

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

September 14, 2018

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Order to transfer \$150,000.00 from School Stabilization to School Building Repairs & Renovations

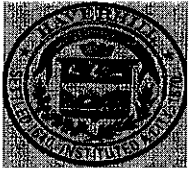
Dear Mr. President and Members of the Haverhill City Council:

Please find attached an order to transfer \$150,000.00 from School Stabilization to School Building Repairs and Renovations. The schools are seeking bids to replace two (2) boilers and also to repair potentially three (3) more. In addition to the boilers, they are evaluating the air conditioning systems at Bradford Elementary, Pentucket Lake, Golden Hill and Silver Hill as well as the High School. I recommend approval.

Very truly yours,


James J. Fiorentini
Mayor

JJF/lyf



Document
CITY OF HAVERHILL
In Municipal Council

12.2

Ordered:

That the City transfer the sum of \$27,400 from the Capital Budget to the Capital account:

City Hall A/C

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

September 14, 2018

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Order to transfer \$27,400.00 from Capital Budget account to Capital Account for City Hall
Air Conditioning System

Dear Mr. President and Members of the Haverhill City Council:

Please find attached an order to transfer \$27,400.00 from Capital Budget account to Capital
Account to fund City Hall air conditioning system replacement and a breakdown of this
appropriation from Francis Maroney, Inc.

I recommend approval.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lyf



Francis H. Maroney, Inc.

491 Amesbury Road
Haverhill, MA 01830
Telephone (978) 374-7459
Fax (978) 521-3910

PROPOSAL

August 10 2018

Haverhill City Hall
4 Summer Street
Haverhill Mass
01830

We are pleased to quote on the replacement of your 3.5 ton AC system in the IT room at city hall with a new 3.5 ton York 13 seer unit.

Which includes the following scope of work.

- Shut down unit and reclaim refrigerant.
- Disconnect electrical ac piping and duct work.
- Remove units from roof and ceiling and dispose.
- Have crane rig new condensing unit to the roof.
- Install new unit above ceiling and reconnect duct.
- Run new line set for said unit.
- Reconnect electrical to new units.
- Test piping for leaks and evacuate system.
- Charge then start system and check unit for proper operation.

EXCLUSIONS:

- Over time
- Roof work
- Fire watch /detail
- Anything not included in this scope

We propose hereby to furnish labor and material in accordance with above specifications.

For the sum of: Thirteen thousand five hundred and forty dollars. (\$13,540.00)

Chris Roberge, Service Manager
croberge@fhmaroney.com

Acceptance of Proposal by

Date _____



Francis H. Maroney, Inc.

491 Amesbury Road
Haverhill, MA 01830
Telephone (978) 374-7459
Fax (978) 521-3910

PROPOSAL

August 10 2018

Haverhill City Hall
4 Summer Street
Haverhill Mass
01830

We are pleased to quote on the replacement of your 4 ton AC system in the IT room at city hall with a new 4 ton York 13 seer unit.

Which includes the following scope of work.

- Shut down unit and reclaim refrigerant.
- Disconnect electrical ac piping and duct work.
- Remove units from roof and ceiling and dispose.
- Have crane rig new condensing unit to the roof.
- Install new unit above ceiling and reconnect duct.
- Run new line set for said unit.
- Reconnect electrical to new units.
- Test piping for leaks and evacuate system.
- Charge then start system and check unit for proper operation.

EXCLUSIONS:

- Over time
- Roof work
- Fire watch /detail
- Anything not included in this scope

We propose hereby to furnish labor and material in accordance with above specifications.

For the sum of: Thirteen thousand eight hundred and sixty dollars. (\$13,860.00)

Chris Roberge, Service Manager
croberge@fhmaroney.com

Acceptance of Proposal by

Date



Document

CITY OF HAVERHILL

In Municipal Council

12.3

Ordered:

That in accordance with General Laws, Chapter 44, Section 64, authorize the payment of bill(s) of the previous years and to further authorize the payment from current year departmental appropriations as listed below:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Univ of MA Medical School	\$36,040.01	School Medicaid
Harpers Payroll Services	\$ 935.45	Treasurer
Haffner's Energy Group	\$ 775.00	Police
Employee Reimbursement	\$ 110.00	Wastewater

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

September 14, 2018

City Council President John A. Michitson and Members of the Haverhill City Council

RE: FY2018 Bills

Dear Mr. President and Members of the Haverhill City Council:

Attached, please find an order to pay bills from the previous fiscal year:

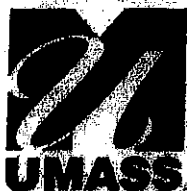
Vendor	Amount	Account
UMass Medical School	\$36,040.01	School Medicaid
Harpers Payroll Services	\$935.45	Treasurer
Haffner's Energy Group	\$775.00	Police Department
Employee Reimbursement	\$110.00	Wastewater Department
TOTAL	\$37,860.46	

I recommend approval.

Very truly yours,

James J. Fiorentini, Mayor

JJF/lyf



UNIVERSITY of
MASSACHUSETTS
MEDICAL SCHOOL

16.4687
Center for Health Care Financing
Commonwealth Medicine
University of Massachusetts Medical School
529 Main Street, Schrafft Center, 3rd Floor
Charlestown, MA 02129-1120 USA
Phone 617.886.8200

August 21, 2018

Haverhill Public Schools
Mr. Leighton O'Connor
4 Summer Street
Haverhill, MA 01830

STATEMENT OF ACCOUNT- Haverhill Public Schools

Dear Mr. O'Connor,

The University of Massachusetts Medical School, Center for Health Care Financing records show the invoices below as 90 days or more past due. Payment was due within 30 days of receiving the invoice.

INVOICE NUMBER	DESCRIPTION	INVOICE DATE	INVOICE AMOUNT
S17-031	Direct Service Claims	10/4/16	\$ 2,131.78
S17-137	Administrative Activity Claims	10/4/16	\$11,396.87
S17-621	Direct Service Claims	6/30/17	\$ 1,607.99
S17-726	Administrative Activity Claims	6/30/17	\$ 6,761.12
S17-826	Direct Cost Report	6/30/17	\$14,142.25
TOTAL OUTSTANDING DUE \$36,040.01			

Please remit payments for outstanding balance within 30 days to the following address:

University of MA Medical
School c/o Bursar's Office
55 Lake Avenue North
Worcester, MA 01655
Account # W401400000-133500

We hereby certify that all payments requested are for appropriate purposes in accordance with the terms of the contract.

Your prompt attention to this matter would be greatly appreciated. If you have any queries regarding this account, please contact Linda Henrie 508-856-8232.

If you have any questions concerning the School-Based program please contact Cindy Nicholson, Sr. Business Manager, School-Based Medicaid at (508) 421- 5924.

Thank you for your cooperation and attention in this matter. Please return a copy of this statement with your payment to the above address. Thank you.



UNIVERSITY of
MASSACHUSETTS
MEDICAL SCHOOL

Center for Health Care Financing
Commonwealth Medicine
University of Massachusetts Medical School
529 Main Street, Schrafft Center, 3rd Floor
Charlestown, MA 02129-1120 USA
Phone 617.886.8200

October 4, 2016

Mr. Leighton O'Connor
Interim Business Administrator
Haverhill Public Schools
4 Summer Street
Haverhill, MA 01830

Invoice #S17-031

Dear Mr. O'Connor:

This letter represents an invoice to Haverhill Public Schools for Direct Services Claims processed on behalf of your school district by the Center for Health Care Financing for the quarter ending on June 30, 2016.

Claims processed during the quarter ending on June 30, 2016 totaled \$50,159.57. Please remit payment of \$2,131.78 (4.25%) within 30 days to the following address:

**University of MA Medical School c/o
Bursar's Office 55 Lake Avenue North
Worcester, MA 01655
Account # W401400000-133500**

We hereby certify that all payments requested are for appropriate purposes in accordance with the terms of the contract.

Please feel free to contact Cindy Nicholson, Sr. Business Manager, at (508) 421-5924 with any questions or comments.

Sincerely,

Anne Roy

A handwritten signature in cursive script that reads "Anne B. Roy".

Director, School-Based Medicaid Program

Please return a copy of this invoice with your payment to the above address. Thank you.



UNIVERSITY of
MASSACHUSETTS
MEDICAL SCHOOL

Center for Health Care Financing
Commonwealth Medicine
University of Massachusetts Medical School
529 Main Street, Schrafft Center, 3rd Floor
Charlestown, MA 02129-1120 USA
Phone 617.886.8200

October 4, 2016

Mr. Leighton O'Connor
Interim Business Administrator
Haverhill Public Schools
4 Summer Street
Haverhill, MA 01830

Invoice # S17-137

Dear Mr. O'Connor:

This letter represents an invoice to Haverhill Public Schools for Administrative Activity Claims processed on behalf of your school district by the Center for Health Care Financing for the quarter ending on June 30, 2016.

Claims processed during the quarter ending on June 30, 2016 totaled \$268,161.63.
Please remit payment of \$11,396.87 (4.25%) within 30 days to the following address:

**University of MA Medical School c/o
Bursar's Office
55 Lake Avenue North Worcester, MA
01655
Account # W401400000-133500**

We hereby certify that all payments requested are for appropriate purposes in accordance with the terms of the contract.

Please feel free to contact Cindy Nicholson, Sr. Business Manager, at (508) 421-5924 with any questions or comments.

Sincerely,

A handwritten signature in cursive script that reads 'Anne B. Roy'.

Anne Roy
Director, School-Based Medicaid Program



UNIVERSITY of
MASSACHUSETTS
MEDICAL SCHOOL

Center for Health Care Financing
Commonwealth Medicine
University of Massachusetts Medical School
529 Main Street, Schrafft Center, 3rd Floor
Charlestown, MA 02129-1120 USA
Phone 617.886.8200

June 30, 2017

Mr. Leighton O'Connor
Haverhill Public Schools
4 Summer Street
Haverhill, MA 01830

Invoice # S17-621

Dear Mr. O'Connor:

This letter represents an invoice to Haverhill Public Schools for Direct Services Claims processed on behalf of your school district by the Center for Health Care Financing for the quarter ending on March 31, 2017.

Claims processed during the quarter ending on March 31, 2017 totaled \$37,835.11.
Please remit payment of \$1,607.99 (4.25%) within 30 days to the following address:

University of MA Medical School c/o
Bursar's Office
55 Lake Avenue North Worcester, MA
01655
Account # W401400000-133500

We hereby certify that all payments requested are for appropriate purposes in accordance with the terms of the contract.

Please feel free to contact Cindy Nicholson, Sr. Business Manager, at (508) 421-5924 with any questions or comments.

Sincerely,

A handwritten signature in cursive script that reads "Anne B. Roy".

Anne Roy

Director, School-Based Medicaid Program

Please return a copy of this invoice with your payment to the above address. Thank you.



UNIVERSITY of
MASSACHUSETTS
MEDICAL SCHOOL

Center for Health Care Financing
Commonwealth Medicine
University of Massachusetts Medical School
529 Main Street, Schrafft Center, 3rd Floor
Charlestown, MA, 02129-1120 USA
Phone 617.886.8200

June 30, 2017

Mr. Leighton O'Connor
Haverhill Public Schools
4 Summer Street
Haverhill, MA 01830

Invoice # S17-726

Dear Mr. O'Connor:

This letter represents an invoice to Haverhill Public Schools for Administrative Activity Claims processed on behalf of your school district by the Center for Health Care Financing for the quarter ending on March 31, 2017.

Claims processed during the quarter ending on March 31, 2017 totaled \$159,085.28. Please remit payment of \$6,761.12 (4.25%) within 30 days to the following address:

University of MA Medical School c/o
Bursar's Office
55 Lake Avenue North Worcester, MA
01655
Account # W401400000-133500

We hereby certify that all payments requested are for appropriate purposes in accordance with the terms of the contract.

Please feel free to contact Cindy Nicholson, Sr. Business Manager, at (508) 421-5924 with any questions or comments.

Sincerely,

A handwritten signature in cursive script that reads "Anne B. Roy".
Anne Roy

Director, School-Based Medicaid Program

Please return a copy of this invoice with your payment to the above address. Thank you.



UNIVERSITY of
MASSACHUSETTS
MEDICAL SCHOOL

Center for Health Care Financing
Commonwealth Medicine
University of Massachusetts Medical School
529 Main Street, Schrafft Center, 3rd Floor
Charlestown, MA 02129-1120 USA
Phone 617.886.8200

June 30, 2017

Mr. Leighton O'Connor
Haverhill Public Schools
4 Summer Street
Haverhill, MA 01830

Invoice # S17-826

Dear Mr. O'Connor:

This letter represents an invoice to Haverhill Public Schools for preparation and filing of the FY 2016 Direct Services Cost Report on behalf of your school district by the Center for Health Care Financing.

The FY 2016 Direct Services Cost Report reconciliation resulted in a net payment (non including ARRA funds) of \$332,758.91. Please remit payment of \$14,142.25 (4.25%) within 30 days to the following address:

University of MA Medical School c/o
Bursar's Office
55 Lake Avenue North Worcester, MA
01655
Account # W401400000-133500

We hereby certify that all payments requested are for appropriate purposes in accordance with the terms of the contract.

Please feel free to contact Cindy Nicholson, Sr. Business Manager, at (508) 421-5924 with any questions or comments.

Sincerely,

A handwritten signature in cursive script that reads "Anne B. Roy".

Anne Roy
Director, School-Based Medicaid Program

Please return a copy of this invoice with your payment to the above address. Thank you.

150 Prescott St.
Worcester, MA 01605

CHECK DATE	June 21, 2018
DATE	June 18, 2018
TERMS	Net 30 Days
TOTAL DUE	935.45

City of Haverhill
Treasurer's Office Room 114
4 Summer St
Haverhill, MA 01830

City of Haverhill (6764)
4 Summer St
Treasurer's Office Room 114
Haverhill, MA 01830

QTY	PRODUCT	BASE FEE	UNIT PRICE	TOTAL
18.00	Agency	0.00	1.10	19.80
567.00	Checks	10.00	1.10	633.70
0.00	Child Supp	2.50	0.00	2.50
0.00	Delivery	10.00	0.00	10.00
435.00	Direct Dep	0.00	0.15	65.25
567.00	ESS-EF	0.00	0.35	198.45
1.00	Tax Serv	5.75	0.00	5.75

INVOICE SUB-TOTAL	935.45
TOTAL AMOUNT DUE	935.45

Req# 1901569 PO# 191366

House Account Billing

From: Apr 1, 2018, To: Jun 30, 2018, House Accounts: Haverhill PD

* Balance is a current value and is not affected by the selected date range.

Company Name	Email	Phone	Address	Contact Person
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Haffner's Energy Group	kcalabro@haffnersoil.com	508-713-2863	2 International Way Lawrence, MA 01843	Ken Calabro
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Acct #	Customer Name	Phone	Email	Address	Outstanding Bal	Credit Limit
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1512159474	Haverhill PD / Wendy Duff	9787221502	wduff@haverhillpolice.com	40 Bailey Blvd Haverhill, 01830	\$1,160.00	\$2,000.00
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Date / Time	Site	Transaction #	Plate	Card #	Total Charges	Payments
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04/05/2018 12:34:06 PM EDT		3117	555032	59020254	\$5.00	
04/06/2018 06:55:18 AM EDT		3117	555585	28688971	\$5.00	
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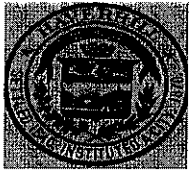
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06/12/2018 08:37:14 AM EDT	3117	644162	82305696	\$5.00		
06/12/2018 08:48:11 AM EDT	3117	644195	68523804	\$5.00		
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06/16/2018 07:15:10 AM EDT	3117	650542	79399373	\$5.00		
06/16/2018 09:32:01 AM EDT	3117	651053	28688971	\$5.00		
06/16/2018 11:04:11 AM EDT	3117	651479	59081490	\$5.00		
06/18/2018 08:24:02 AM EDT	3117	656077	28688971	\$5.00		
06/18/2018 01:08:18 PM EDT	3117	656722	37522983	\$5.00		
06/18/2018 01:14:52 PM EDT	3117	656741	84903854	\$5.00		
06/18/2018 01:31:42 PM EDT	3117	656781	68523804	\$5.00		
06/19/2018 01:21:45 PM EDT	3117	657910	73551665	\$5.00		
06/20/2018 01:46:38 PM EDT	3117	659223	13562165	\$5.00		
06/21/2018 10:24:53 AM EDT	3117	659994	72262011	\$5.00		
06/22/2018 07:33:43 AM EDT	3117	660920	30868339	\$5.00		
06/22/2018 07:40:46 AM EDT	3117	660931	79399373	\$5.00		
06/22/2018 12:53:12 PM EDT	3117	661632	96263933	\$5.00		
06/22/2018 02:09:32 PM EDT	3117	661817	52830219	\$5.00		
06/22/2018 03:11:25 PM EDT	3117	661969	82305696	\$5.00		
06/26/2018 07:41:06 AM EDT	3117	664612	30868339	\$5.00		
06/26/2018 11:57:04 AM EDT	3117	664967	28374481	\$5.00		
06/26/2018 11:59:00 AM EDT	3117	664970	57762225	\$5.00		
06/26/2018 12:58:33 PM EDT	3117	665079	57548401	\$5.00		
06/26/2018 01:45:42 PM EDT	3117	665156	50504085	\$5.00		
06/29/2018 07:00:25 AM EDT	3117	666346	28688971	\$5.00		
06/29/2018 01:58:50 PM EDT	3117	667123	20210801	\$5.00		
				Total Charges For	\$775.00	
				Total Payments For	\$615.00	

5251

Police Expense

1010000.1.0210

SEP 06 2018



Document
CITY OF HAVERHILL
In Municipal Council

File 10 days

12.4.1

ORDERED: That the City appropriates Five Hundred Thousand Dollars (\$500,000) to pay costs of replacing the City Hall boiler, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to M.G.L. c. 44, §7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

FURTHER ORDERED: That in connection with the issuance of bonds or notes of the City pursuant to this Order, the Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the "Commonwealth") to qualify under M.G.L. c. 44 any and all bonds of the City issued pursuant to this order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.



Haverhill

Purchasing Office, Room 105
Phone: 978-420-3606 Fax: 978-521-4348
purchasing@cityofhaverhill.com

September 13, 2018

To: Mayor James Fiorentini

From: Steven Bucuzzo, Purchasing Director

Re: **City Hall Boiler Replacement Project Appropriation/Authorization Request**

Mr. Mayor,

The City received five sealed bids on September 10th for the City Hall Replacement Project. The lowest responsible and eligible bidder is Ambient Temperature Corporation of Newburyport, MA. Their bid is for \$452,240.

The project consists of replacing the two existing 1970's era boilers with two new high efficiency 2000 MBH condensing gas-fired boilers, as well as associated pumps, valves, piping, venting, wiring, controls, and commissioning. There are also some minor asbestos abatement, code compliance, removal, clean up, and disposal elements to the project.

The project will be overseen by BLW Engineering under contract with the City.

I am now requesting an appropriation or bond authorization in the amount of \$500,000 which includes a 10% construction contingency amount.

Please note that only one of the existing boilers is operational at this time. The other one has a cracked containment vessel that cannot be repaired. We have had a number of people assess the condition of the boilers, and all have said they need to be replaced as soon as possible.

If the appropriation or bond authorization can be secured within the next few weeks, and the contracting process can be expedited without delay, the project schedule will have the new boilers in place and operational by the end of the calendar year. The plan is to maintain heating to the building throughout the process. The new boilers will be installed and commissioned prior to the existing boilers being decommissioned, dismantled, and removed.

Please let me know if I can answer any other questions, and/or if you want me to attend the City Council meeting.

Thank you.

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

September 14, 2018

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Order to bond for \$500,000.00 to replace the City Hall Boiler

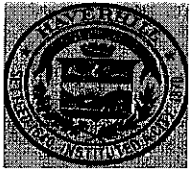
Dear Mr. President and Members of the Haverhill City Council:

Please see attached an order to bond for \$500,000.00, pursuant to Chapter 44, Section 7(1) of the MA General Laws or pursuant to any other enabling authority and to issue bonds or notes for the City therefor to be appropriated to pay for the replacement of the City Hall Boiler. Please see attached a breakdown of this appropriation from Steve Bucuzzo, Haverhill Purchasing Director, regarding this project. This order must be placed on file for 10 days. I recommend approval.

Very truly yours,

James J. Fiorentini, Mayor

JJF/lyf



Document

CITY OF HAVERHILL

In Municipal Council

File 10 days
12.4.2

ORDERED: That the City appropriates Seven Hundred Sixty-Four Thousand nine Hundred Twenty-Five Dollars (\$764,925) to pay costs of replacing streetlights, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to M.G.L. c. 44, §7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

FURTHER ORDERED: That in connection with the issuance of bonds or notes of the City pursuant to this Order, the Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the "Commonwealth") to qualify under M.G.L. c. 44 any and all bonds of the City issued pursuant to this order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

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WWW.CI.HAVERHILL.MA.US

September 14, 2018

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Order to bond for \$764,925.00 to replace streetlights

Dear Mr. President and Members of the Haverhill City Council:

Please see attached an order to bond for \$764,925.00, pursuant to Chapter 44, Section 7(1) of the MA General Laws or pursuant to any other enabling authority and to issue bonds or notes for the City therefor to be appropriated to pay for the replacement of streetlights. This order must be placed on file for 10 days. I recommend approval.

Very truly yours,

James J. Fiorentini, Mayor

JJF/lyf

Allison Heartquist

Subject:

FW: Request for 3 Quotes - Haverhill, Sunderland and Williamsburg

Attachments:

Request for Quotes_Haverhill MA_2018-08-01.xlsx; Request for Quotes_Sunderland MA_2018-08-01.xlsx; Request for Quotes_Williamsburg MA_2018-08-01.xlsx; street light eval from real term.pdf

Part one of the street light retrofit is complete; namely cost for procurement of the actual street lights. MAPC's consultant, RealTerm Energy has received multiple proposals from manufacturers and has selected the following manufacturer as the best solution for the City. Please see attached PDF document indicating all of the submittals. Here is their proposal scoring methodology:

Each of the top suppliers were scored on their ability to specify mandatory technical specifications, fixture pricing, 10yr operating costs, and their lumen per watt per dollar value. These scores take into account the effective lumens of the fixtures (technical score), the efficiency of the fixtures as well as the upfront and long-term costs. The sum of the score categories provides each manufacturer a total score out of 100.

The 4 categories scored were weighted as noted below. The 10-year operating costs (incentives included) were scored highest due to the long-term impact of the savings. Fixture cost and technical score were scored relative to the top weight. The lumen per watt per dollar weight is low and primarily for reference as the value is encompassed in the other scores.

Lumen/Watt/\$ Weight	Fixture Cost	Photometric	10 Year	Total Possible
5	30	25	40	100

Total Quantity	3850
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Graybar-AEL Option1	\$443,052	\$774,389	5.0	28.1	39.9
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Unless we hear different from you by Tuesday, September 18th, we will inform the MAPC/RealTerm Energy that the City concurs with the recommendation to go with Graybar-AEL Option 1. Our notice to MAPC/RealTerm Energy on this will obligate the City to expend \$ 443,052 for these assets.

Part 2 - Next, the MAPC will issue an RFP for installation of these fixtures. Will contact you when a recommendation is made for these items as well.

Thanks.

Mike

PS – Chuck understand from the Mayor that you need a cost estimate for some bond issuance that you will be requesting shortly. Here's an estimate related to street lights

Purchase of street lights -	\$ 443,052	
Installation estimate (\$ 60 each * 3,850) – this estimate from MAPC	\$ 231,000	Note – received
Double-poll fuse and associated parts is \$17.11/each * 3,850 =	\$ 65,873	Note – received this
Contingency \$ 20,000	\$ 25,000	
	Total	\$ 764,925

Michael K. Stankovich
Director of Public Works
City of Haverhill
500 Primrose Street
Haverhill, MA 01830

Telephone: (978) 420-3815
Fax: (978) 374-2362
Web: <http://www.ci.haverhill.ma.us/>



Haverhill MA Bid Evaluation Summary

Each of the top suppliers were scored on their ability to specify mandatory technical specifications, fixture pricing, 10yr operating costs, and their lumen per watt per dollar value. These scores take into account the effective lumens of the fixtures (technical score), the efficiency of the fixtures as well as the upfront and long-term costs. The sum of the score categories provides each manufacturer a total score out of 100.

The 4 categories scored were weighted as noted below. The 10-year operating costs (incentives included) were scored highest due to the long-term impact of the savings. Fixture cost and technical score were scored relative to the top weight. The lumen per watt per dollar weight is low and primarily for reference as the value is encompassed in the other scores.

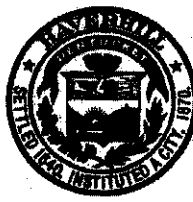
Lumen/Watt/ \$ Weight	Fixture Cost Weight	Photometric Weight	10 Year Operation	Total Possible Score
5	30	25	40	100

Total Quantity	3850
----------------	------



Haverhill MA Bid Evaluation Summary

Supplier - Manufacturer	Total Price (\$)	10 Year Operation Cost	Average Lumen Per Watt Per Dollar Score	Total Fixture Cost Score	10 YR Operations Cost Score	Photometric Performance Score	Total Score
Standard- Leotek	\$428,484	\$1,142,650	4.8	29.1	27.0	20.3	81.2
Graybar - Phillips	\$499,806	\$1,161,593	4.1	24.9	26.6	24.2	79.8
Graybar-GE	\$671,680	\$772,611	3.4	18.6	40.0	20.6	82.5
Graybar-Eaton	\$533,856	\$1,164,352	3.6	23.3	26.5	23.9	77.4
Graybar-AEL Option1	\$443,052	\$774,389	5.0	28.1	39.9	22.6	93.6
Graybar-AEL Option2	\$462,261	\$776,955	4.6	27.0	39.8	17.1	88.4
Fred Davis - Howard	\$415,421	\$1,170,822	5.0	30.0	26.4	25.0	86.4
Fred Davis - CREE	\$570,455	\$784,867	4.0	21.8	39.4	19.4	84.6



13.1

CITY OF HAVERHILL
ASSESSORS OFFICE – ROOM 115
Phone: 978-374-2316 Fax: 978-374-2319
Assessors@cityofhaverhill.com

Sept. 4, 2018

TO: MEMBERS OF THE HAVERHILL CITY COUNCIL:

In accordance with Municipal Ordinance, Chapter 7,
entitled "Assessor" as follows:

The Board of Assessors shall file monthly with the
City Council a copy of the report submitted to the
Auditor showing a summary of the above abated
amounts for that month.

Attached herewith is the report for the month of
August as filed in the Assessors Office.

Very truly yours,

Christine Webb, MAA
Assessor

Transaction Summary All Years

City of Haverhill

All Entry Date range 08/01/2018 through 08/31/2018 for Abatements

Totals	Tax	Interest	Fees	Tax	Interest	Fee	Refund	Abate	Exemp	Adjust	Transfers
	Paid	Paid	Paid	Reversals	Reversals	Reversals	Reversals				
Boat Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	53.00	0.00	0.00	0.00
2016 Boats	0.00	0.00	0.00	0.00	0.00	0.00	0.00	53.00	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,743.21	0.00	0.00	0.00
2016 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,743.21	0.00	0.00	0.00
2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,796.21	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,509.36	0.00	0.00	0.00
2017 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,509.36	0.00	0.00	0.00
2017	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,509.36	0.00	0.00	0.00
Boat Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	215.65	0.00	0.00	0.00
2018 Boats	0.00	0.00	0.00	0.00	0.00	0.00	0.00	215.65	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,921.35	0.00	0.00	0.00
2018 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,921.35	0.00	0.00	0.00
2018	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,137.00	0.00	0.00	0.00
Report	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28,442.57	0.00	0.00	0.00
Total All Charges								-28,442.57			

CITY COUNCIL

JOHN A. MICHITSON

PRESIDENT

THOMAS J. SULLIVAN

VICE PRESIDENT

JOSEPH J. BEVILACQUA

MELINDA E. BARRETT

COLIN F. LEPAGE

TIMOTHY J. JORDAN

WILLIAM J. MACEK

MARY ELLEN DALY O'BRIEN

MICHAEL S. MCGONAGLE



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843


141

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

September 14, 2018

TO: Members of the City Council:

Council President Michitson wishes to address impact of moratorium on National Grid gas installations.


Council President John A. Michitson

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
THOMAS J. SULLIVAN
VICE PRESIDENT
JOSEPH J. BEVILACQUA
MELINDA E. BARRETT
COLIN F. LEPAGE
TIMOTHY J. JORDAN
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MICHAEL S. MCGONAGLE



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

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4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

September 10, 2018

TO: Mr. President and Members of the City Council:

Councillor Sullivan would like to introduce Melissa Seavey to discuss the Christmas Stroll scheduled for December 7, 2018.


City Councillor Thomas J. Sullivan

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
THOMAS J. SULLIVAN
VICE PRESIDENT
JOSEPH J. BEVILACQUA
MELINDA E. BARRETT
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HAVERHILL, MASSACHUSETTS 01830-5843

14,3

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4 SUMMER STREET
TELEPHONE: 978 374-2328
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www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

September 11, 2018

TO: Mr. President and Members of the City Council:

Councillor Melinda Barrett requests a discussion regarding the need for a pedestrian crossing light at 5th Avenue and Main Street.



City Councillor Melinda Barrett

CITY COUNCIL

JOHN A. MICHITSON

PRESIDENT

THOMAS J. SULLIVAN

VICE PRESIDENT

JOSEPH J. BEVILACQUA

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CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843


14.4

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4 SUMMER STREET
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www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

September 11, 2018

TO: Mr. President and Members of the City Council:

Councillor Melinda Barrett requests a discussion regarding parking on Inland Street.


City Councillor Melinda Barrett

Name of Street Location	Regulation	Hours/Days
-------------------------	------------	------------

Otherwise, all as shown on the Central Business District Parking Map dated 12/04/2012, as last revised on 01/07/2014, filed in the office of the City Engineer, Plan 2B/3418, a copy of which is also on file with the City Clerk [Amended 9-6-2011 by Doc. 23-F; 8-7-2012 by Doc. 22-C; 2-26-2013 by Doc. 30; 5-21-2013 by Doc. 30-B; 1-28-2014 by Doc. 13-B]

I Street [Added 12-1-1998 by Doc. 40-Q]		
---	--	--

Entire length, east side	No parking	24 hours
--------------------------	------------	----------

Industrial Avenue [Added 1-2-1996 by Doc. 24-M]	No parking	—
---	------------	---

Inland Street		
---------------	--	--



Entire length, north side	No parking	—
---------------------------	------------	---

Irving Avenue [Added 2-23-2016 by Doc. 21]		
--	--	--

In front of 2 Irving Avenue, except for 1 24-hour handicapped parking space at No. 2 [Added 3-8-2016 by Doc. 20-B]	No parking	24 hours
--	------------	----------

In front of 8 Irving Avenue, except for 1 24-hour handicapped parking space at No. 8 [Added 1-2-2018 by Doc. 114-E]	No parking	24 hours
---	------------	----------

Both sides from its intersection with Mountain Avenue south for 175 feet	No parking	24 hours
--	------------	----------

Jackson Street		
----------------	--	--

From Reed Street for 150 feet, east side	No parking	—
--	------------	---

In front of 16 Jackson Street, except for 1 24-hour handicapped parking space at No. 16 [Added 2-28-2012 by Doc. 21-E]	No parking	24 hours
--	------------	----------

18 Jackson Street [Added 2-23-2010 by Doc. 16-E; repealed 12-2-2014 by Doc. 34-F; 3-24-2015 by Doc. 34-F]		
---	--	--

43 Jackson Street [Added 5-10-2005 by Doc. 32-D; repealed 6-26-2007 by Doc. 14-N]		
---	--	--

John Street		
-------------	--	--

In front of 6 John Street, except for 1 24-hour handicapped parking space at No. 6 [Added 11-14-2017 by Doc. 114-C]	No parking	24 hours
---	------------	----------

In front of 32 John Street, except for 1 24-hour handicapped parking space at No. 32 [Added 1-30-2007 by Doc. 14]	No parking	24 hours
---	------------	----------

Jonathan Duston Lane [Added 7-28-1998 by Doc. 40-J]		
---	--	--

CITY COUNCIL

JOHN A. MICHITSON

PRESIDENT

THOMAS J. SULLIVAN

VICE PRESIDENT

JOSEPH J. BEVILACQUA

MELINDA E. BARRETT

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MICHAEL S. MCGONAGLE



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citycndl@cityofhaverhill.com

September 13, 2018

TO: Mr. President and Members of the City Council:

Councilor Sullivan wishes to discuss emergency repairs needed to the Powder House Monument located on Powder Hill Avenue in the Riverside section.


City Councillor Thomas J. Sullivan

CITY COUNCIL

JOHN A. MICHITSON

PRESIDENT

THOMAS J. SULLIVAN

VICE PRESIDENT

JOSEPH J. BEVILACQUA

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September 12, 2018

TO: Mr. President and Members of the City Council:

Councillor Joseph Bevilacqua requests a discussion regarding Bishop Hobbs Park.


City Councillor Joseph Bevilacqua

CITY COUNCIL

JOHN A. MICHITSON

PRESIDENT

THOMAS J. SULLIVAN

VICE PRESIDENT

JOSEPH J. BEVILACQUA

MELINDA E. BARRETT

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citycncl@cityofhaverhill.com

September 12, 2018

TO: Mr. President and Members of the City Council:

Councillor Joseph Bevilacqua requests a discussion regarding vandalism at city park in Railroad Square.


City Councillor Joseph Bevilacqua

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
THOMAS J. SULLIVAN
VICE PRESIDENT
JOSEPH J. BEVILACQUA
MELINDA E. BARRETT
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CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

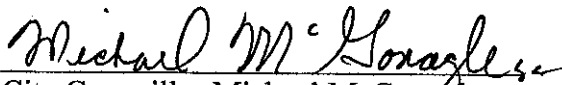
148

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September 12, 2018

TO: Mr. President and Members of the City Council:

Councillor Michael McGonagle requests the removal of handicap parking spaces at 25 Currier Ave., 187 Grove St.-Apt.2 and 69 Harrison St. as they no longer needed.


City Councillor Michael McGonagle

Name of Street Location	Regulation	Hours/Days
Cottage Street		
From Charles Street to Winter Street, both sides	No parking	—
Creekbrook Drive [Added 9-17-2013 by Doc. 93]		
Entire length, both sides	No parking (exception by special permit issued by Chief of Police)	10:00 p.m. to 6:00 a.m., 7 days a week
Crescent Place		
Entire length, north side, excepting 1 24-hour loading zone [Amended 10-12-1982 by Doc. 43-L]	Time limited: 4 hours	8:00 a.m. to 6:00 p.m.
South side [Added 10-12-1982 by Doc. 43-L]	No parking	—
Crescent Street		
From South Main Street north for 240 feet, west side	No parking	—
Currier Avenue [Added 12-3-2013 by Doc. 32-F]		
* One space in front of 25 Currier Avenue, except for one 24-hour handicap parking space at 25 Currier Avenue	No parking	24 hours
Currier Square		
From the north side of Washington Street to the west side of High Street (8 spaces), north side	Time limited: 2 hours	7:00 a.m. to 7:00 p.m.
From the north side of Washington Street to the east side of High Street (7 spaces), north side	Time limited: 2 hours	7:00 a.m. to 7:00 p.m.
Either of the 2 spaces between the north side of Washington Street and south side of High Street, north side	Time limited: 15 minutes	9:00 a.m. to 9:00 p.m.
Davenport Street		
Entire length, south side	No parking	—
Davis Street		
From Chick Avenue west for 90 feet, south side [Amended 10-21-1986 by Doc. 75-K]	No parking	—
From Chick Avenue west for 50 feet, north side [Added 10-21-1986 by Doc. 75-K]	No parking	—

Name of Street Location	Regulation	Hours/Days
In front of 70 Grove Street, except for 1 24-hour handicapped parking space at No. 70 [Added 8-28-2001 by Doc. 49-N]	No parking	24 hours
* In front of 187 Grove Street, Apt. 2, except for 1 24-hour handicapped parking space at No. 187, Apt. 2 [Added 4-28-2015 by Doc 52-B]	No parking	24 hours
Hale Street		
From Winter Street north for 400 feet, except 4 parking spaces in front of No. 21 to No. 25, inclusive, both sides	No parking	—
For 4 parking spaces in front of No. 21 to No. 25, inclusive, east side	Time limited: 1 hour	7:00 a.m. to 7:00 p.m.
From 320 feet north of Winter Street north for 550 feet, west side	No parking	—
Hall Street		
In front of 38 Hall Street, except for 1 24-hour handicapped parking space at No. 38 [Added 10-31-2017 by Doc. 114]	No parking	24 hours
Hancock Street [Amended 2-26-2013 by Doc. 32]		
In front of 3 Hancock Street, except for 1 24-hour handicapped parking space at No. 3 [Added 7-11-2000 by Doc. 18-L]	No parking	24 hours
In front of 9 Hancock Street, except for 1 24-hour handicapped parking space at No. 9 [Added 11-18-2014 by Doc. 12-Q]	No parking	24 hours
In front of 13 Hancock Street, except for 1 24-hour handicapped parking space at No. 13 [Added 11-18-2014 by Doc. 12-Q]	No parking	24 hours
16 Hancock Street [Added 10-18-1983 by Doc. 26-O; repealed 1-31-1989 by Doc. 9-D]		
In front of 20 Hancock Street, except for 1 24-hour handicapped parking space at No. 20 [Added 7-22-2008 by Doc. 20-K; amended 5-17-2011 by Doc. 7-M]	No parking	24 hours

Name of Street Location	Regulation	Hours/Days
In front of 15 Harrison Street, except for 1 24-hour handicapped parking space at No. 15 [Added 12-10-2002 by Doc. 137-T]	No parking	24 hours
In front of 69 Harrison Street, except for 1 24-hour handicapped parking space at No. 69 [Added 5-27-2008 by Doc. 20-D]	No parking	24 hours
In front of 74 Harrison Street, except for 1 24-hour handicapped parking space at No. 74 [Added 2-26-2002 by Doc. 29-G]	No parking	24 hours
In front of 77 Harrison Street, except for 1 24-hour handicapped parking space at No. 77 ⁶ [Added 12-27-1994 by Doc. 160-B]	No parking	24 hours
In front of 84 Harrison Street, except for 1 24-hour handicapped parking space at No. 84 [Added 4-9-2002 by Doc. 29-J]	No parking	24 hours
On the right side of Harrison Street from Winter Street to William Street [Added 5-28-2002 by Doc. 44-R]	No parking	24 hours
Haseltine Street [Added 7-14-1998 by Doc. 40-H]		
In front of 10 Haseltine Street, except for 1 24-hour handicapped parking space in front of No. 10	No parking	24 hours
Haverhill Place [Added 3-24-2009 by Doc. 39-J]		
All as shown on the Central Business District Parking Map dated 12/04/2012, as last revised on 01/07/2014, filed in the office of the City Engineer, Plan 2B/3418, a copy of which is also on file with the City Clerk [Amended 9-6-2011 by Doc. 23-F; 8-7-2012 by Doc. 22-C; 2-26-2013 by Doc. 30; 5-21-2013 by Doc. 30-B; 1-28-2014 by Doc. 13-B]		
Haverhill Stadium [Added 4-3-1984 by Doc. 38-B⁷]		
Accessway, rear Haverhill Stadium from Nettleton Avenue to end of Diamond No. 3 running parallel to Lincoln Avenue, both sides	No parking	—

6. Editor's Note: The 2-hour time-limited parking on the west side of Harrison Street from Charles Street to Lancaster Street, which immediately preceded this entry, was repealed 12-18-2001 by Doc. 8-U.
7. Editor's Note: This document further provided that all parking is as shown on the accompanying Haverhill Stadium Rear Traffic and Parking Plan, February 1984. Said plan is on file in the office of the City Clerk.

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September 13, 2018

TO: Mr. President and Members of the City Council:

Councillor LePage request a discussion concerning the audio and video broadcast quality from the Theodore A. Pelosi, Jr. City Council Chambers.


City Councillor Colin LePage

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September 11, 2018

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TO: Mr. President and Members of the City Council:

City Councillor Joseph Bevilacqua submits the attached Minutes and recommendations of the Planning and Development Committee meeting that was held on September 5, 2018 for acceptance and discussion of items Doc.63W – creation of comprehensive city-wide plan for establishment of 55+ housing overlay zoning districts and Doc. 93-I – discussion regarding possible relocation of Water Street Fire Station to create a waterfront development site opportunity.


City Councillor Joseph Bevilacqua

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MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE MEETING HELD ON SEPTEMBER 5, 2018

A Planning & Development Committee meeting was held on Wednesday, September 5, 2018 at 6:00 P.M. in the City Council office.

Committee Members: Committee Chairperson Joseph Bevilacqua, Councillors Jordan and Macek.

Department Heads: Fire Chief William Laliberty and Planning & Economic Development Director William Pillsbury, Jr.

The following items were discussed:

1. **Doc. #63-W** – Communication from Councillor Macek requesting discussion on creation of comprehensive City-wide plan for establishment of 55+ housing overlay zoning districts; Councillor Bevilacqua discussed that he had spoken with Planning & Economic Development Director Pillsbury regarding this matter and the Chief. They believe this is an opportunity to have a new Water Street Fire Station which has been discussed for years through the sale of the current site and that the site can then be used as part of a waterfront economic development parcel. However, he noted that as the future development of public safety facilities will be covered under the Master Plan, which should begin soon. He noted that it was his recommendation to the Committee and Chief that all be advised that this Committee was available to work with the Master Plan Committee on this matter. The Chief cited his concern for a needed facility that had water access citing the number of water rescues. Several potential future sites were discussed including the former Clearly Cleaners site, the Haverhill Stadium, etc. to which the Committee agreed. There was a motion with a second and approved by all present that this be referred to the Master Plan Committee and that this Committee was available to assist in the review.

2. **Doc. #93-I** – Communication from Councillor Bevilacqua requesting a discussion regarding possible relocation of Water Street Fire Station to create a waterfront development site opportunity;

Councillor Bevilacqua discussed that the Master Plan Committee will be looking at specific sites for this type of new housing, but that he was hoping that several criteria could be developed in the interim that would give guidance to developers who would be considering development now such as being on public water and sewer and paved roads. Director Pillsbury discussed several ideas but noted he wanted to make sure the City would not be required, after a development was built to police who was living in the units. The Committee agreed it would be stated at the time of application and of the Special Permit, that it was for 55+ and older. Chief Laliberty discussed that although 55+ does not bring school children, there may be an increased EMS services. He also discussed if these units would be sprinklered, particularly if they are in the outskirts of the City where response time is a longer. Councillor Macek discussed the increased density bonus and Director Pillsbury discussed perhaps increase density if the developer extends water and sewer to the site if it doesn't exist presently. Councillor Jordan expressed his concern with multi-

family and higher density in the outskirts of the City where present property owners bought larger lots changing the character of the area. His comments were in response to the Committee's discussion of the possible requirement if the 55+ should be required to have public water and sewer and density bonus of utilities were extended, which Councillor Bevilacqua thought while Councillor Macek suggested that today's new septic systems may make public sewer unnecessary. Councillor Bevilacqua suggested public utilities for, if the private systems fail, the residents come next to the City for relief and the City may not have that ability to provide the needed relief. The Committee next discussed criteria for existing inner city buildings and sites where 55+ could be developed and be encouraged to meet the housing need and there was consensus for this where undeveloped suburban tracts were not the subject.

With no further discussion the Council Committee adjourned noting that another meeting of the Committee will be held to further review these matters and asking Director Pillsbury to look at such potential inner areas and criteria which had been discussed.

Respectfully submitted,

A handwritten signature in cursive script, reading "Joseph Bevilacqua".

Joseph J. Bevilacqua, Chairperson
Planning & Development Committee
Haverhill City Council

September 10, 2018

JJB/bsa

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DOCUMENTS REFERRED TO COMMITTEE STUDY

38-F	Communication from Councillors Barrett and LePage requesting to discuss double poles in the City	A & F	3/15/16 9/6/16, 11/31/16, 1/17/17, 5/11/17, 10/24/17
38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizen Outreach	4/5/16 1/31/17
26E	City of Haverhill – Mayor’s Recommendations, Capital Improvement Program – 2016-2020	A & F	5/31/16 11/3/16, 5/11/2017, 7/25/17, 2/15/18
10-B	Communication from President Michitson asking to request from Mayor status of facility improvements to public buildings and parks to comply with American w/ Disabilities Act (ADA)	Citizen Outreach	1/3/17 1/31/17, 8/15/17
10-U	Communication from President Michitson requesting discussion on next steps to provide comprehensive long range plan for Haverhill	Citizen Outreach	1/31/17 8/15/17
58-G	Communication from President Michitson requesting to present an update on the meeting with group homes stakeholders to address severe problems in Haverhill	Public Safety	5/2/17
58-I	Communication from Councillor Bevilacqua requesting discussion regarding assistance to new businesses	Planning & Dev.	5/2/17
110-U	Communication from Councillor Bevilacqua re: Citizen Inquiry/request referral system	A & F	10/24/17 2/15/18
120-X&Z/2017 Revised	– Communication from Councillors Macek and Bevilacqua regarding strengthening the City’s control, oversight and education in all areas of concern related to underage and/or illegal use of marijuana as well as adult use of marijuana guidelines issued by Cannabis Control Commission	A & F	4/3/2018
120-Y	Communication from Councillor Macek re: chronic traffic issue and public safety concern on So. Chestnut Street in Bradford	Public Safety	12/19/17
7-M	Communication from Councillor Daly O’Brien re: street parking change after storms by providing alternate street parking the night after storm to improve plowing & clearing in inner city streets	Citizen Outreach	1/16/18
38-D	Communication from Councillors Sullivan and Barrett requesting an update on City’s emergency management plan and status of working generators in all public building in City	Public Safety	3/20/18
38-X	Communication from Councillor Bevilacqua requesting discussion re: proposed I-495 Bridge and Basiliere Bridge Reconstruction	Public Safety	5/1/18
63-D	Communication from Councillor Bevilacqua requesting discussion re: the re-purpose of Washington Square	Planning & Dev.	5/15/18
	Review procurement procedures for smaller bids to ensure proper licensing and permits	A & F	5/15/18
63-L	Communication from Councillor Macek requesting to discuss need for additional procedure in relation to Public Participation	A & F	6/5/18

DOCUMENTS REFERRED TO COMMITTEE STUDY (cont.)

63-U	Communication from Councillor Bevilacqua requesting discussion re: Vietnam Veterans Memorial and to introduce Louis Fossarelli, Vietnam Veteran to speak	NRPP	7/10/18
63-W	Communication from Councillor Macek requesting discussion on creation of comprehensive City-wide plan for establishment of 55+ housing overlay zoning districts	Planning & Dev.	7/10/18
82	Ordinance re: Vehicles & Traffic – Amend Ch. 240-108, Article XVI, Central Business District Parking – Fees, Rate and Terms	A & F	7/10/18
8-B	Ordinance re: Vehicles & Traffic – Amend Ch. 240-108, Article XVI, Central Business District Parking – Chart	A & F	7/10/18
93-L	Communication from President Michitson requesting to introduce Dave Labrode to discuss street tree plantings	NRPP	8/7/18
2-C	Ordinance re: Vehicles & Traffic; Central Business District Parking Fees Rates and Terms	A &F	8/21/18
93-W	Communication from Councillor Sullivan and Bevilacqua request to discuss possibility of entering into an agreement with Lorraine Post 29 VFW to rehab and lease Clement Farm House located at 1314 Main St., Haverhill	NRPP	9/11/18